YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sir C R Reddy college
• Name of the Head of the institution	Dr K A Ramaraju
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	08812231767
• Alternate phone No.	08812231767
• Mobile No. (Principal)	7702253729
• Registered e-mail ID (Principal)	principal_sircrrcollege@yahoo.com
• Address	GNT Road, N R Pet
• City/Town	Eluru
• State/UT	Andhra Pradesh
• Pin Code	534007
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	01/07/1987
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Self-financing
• Name of the IQAC Co-ordinator/Director	Dr. G Ramu
• Phone No.	08812231767
• Mobile No:	9441159874
• IQAC e-mail ID	iqacsircrr@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)	
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	85.80	2005	28/02/2005	27/02/2010
Cycle 2	A	3.13	2011	27/03/2011	26/03/2016
Cycle 3	A	3.21	2017	28/03/2017	27/03/2022
Cycle 4	A	3.16	2022	28/06/2022	27/06/2027

6.Date of Establishment of IQAC	01/11/2004

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	NIL	NIL	Nil	NIL

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File
9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Faculty Training Prpgramme on Teaching Learning Evolution

Workshop on MS-Office for Non Teaching

FDP Series Webinars - Quality Enhancement –Distinguished Online Lecture Series

A Six-day faculty induction programme for faculty less than five years' experience

Awareness talk on Civil Services Examinations

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Introduction 2 more skill Development and market oriented courses.	Implemented
Integrated UG & PG programmes as recommended by NEP 2020.	Implemented
Implementing increased learning outcomes of student through interactive lectures, case based learning, simulation, self-directed learning, field work, Peer tutoring, e-learning etc.	Implemented
Internships & project works to be made compulsory as a part of course curriculum	Implemented
Using other method of teaching - Discussion, Debate thought provoking sessions to enhance their creative and critical thinking levels as per Blooms Taxonomy.	Implemented

Promotion of publications in indexed journals as to be made mandatory to publish at least one publication in the year.	Implemented
Motivate faculty / depts. to apply for research project and each dept. has at least one project.	Implemented
Mandatory of Extension work of at least 4 hrs. a month per each student and allot 02 extra credits.	Partial
More tie ups and collaborative projects with NGO's.	Implemented
Assist Govt. & local bodies in community based welfare programmes.	Implemented
Effectively involving student council with designated functions in all institutional activities.	Implemented
Utilizing the service of Alumni for student related programme.	Implemented
Monitoring decentralized activities of Dean Vice-Principal, Coordinators & Conveners of various committees.	Implemented
Celebration of designated days in a structured manner involving students council.	Implemented

13.Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	25/01/2023

14.Was the institutional data submitted to AISHE ? Yes

- Year

Year	Date of Submission
2021-22	05/01/2023

15.Multidisciplinary / interdisciplinary

The key pillar of NEP-2020 is "Liberal" (holistic and multidisciplinary) education, which sensitizes students to the fundamentally interconnected nature of all human knowledge and enquiry. "Liberal Education can unlock all inherent capacities of human beings – intellectual, aesthetic, social, physical, emotional and moral – in an integrated manner". Multidisciplinary education help the students to develop well rounded individuals that posses critical 21st century capacities in various fields, including arts, Science, Humanities, Languages, Social Sciences, Professional, Technical and Vocational. Ethics of social engagement, communication, discussion, debate, and rigorous specialization will also fall under holistic education. Sir C R Reddy College has all multi disciplinary programmes in arts, humanities, science, commerce, profession technical and vocational. Further the curriculum transactions of these programmes lay emphasis on debate, group discussions role plays, surveys, exposure to communities to acquire social, intellectual, emotional and moral capacities in realistic environment of adopted villages as extension activities. However, it being an autonomous college, and has liberty to introduce the said programmes, necessary discussion have taken place and resolved to introduce some of the courses like, Mathematics, Commerce and Economics (MEC), professional programmes like BBA, and 4-year Degree courses (UG & PG) and integrated B.Ed with undergraduate programmes are planned in near future to fulfill the envisioned recommendations of NEP-2020.

16.Academic bank of credits (ABC):

This autonomous institution is on the way of registering the institution at the outset in digi locker followed by registration of students (outgoing) in the concerned Head login of NAD website. Further, the regulatory body APSCHE and affiliating university have not given instructions to the colleges to register in NAD website. However we will be doing it being an autonomous college. As soon as the semester end exams are completed and before starting the penultimate semester academic session, the registration process would be completed and made use of the benefits of NAD duly giving awareness and wide publicity among all students about this important initiative.

17.Skill development:

Emulating, the skill based curriculum, the institution has a revived approach towards running vocational courses which are being offered by 7 Depts. of the college. The UGC sponsored undergraduate vocational courses are pivotal in producing skilled graduates in tune with industrial revolution 4.0. The introduced B - Vocational programmes enabled the aspiring youth to find employment opportunities in local areas, and a potential Job-given through the set of vocational, employable and entrepreneurial skill imparted to them at different stages of education and training. The courses are: 1. B.Voc. (Internet of Things) 2. B.Voc. (Data Analytics) 3. B.Voc. (Logistics Management) 4. B.Voc. (Retail Management & Information Technology) 5. B.Voc. (Electronic Equipment repair & Maintenance) 6. B.Voc. (Remote sensing & Geographical Information system) 7. B.Voc. (Food Processing and Quality Management) Further Sir C R Reddy college has been undertaking skill based, short term, value based courses as additional curriculum, to enhance their skill and knowledge for better employment or entrepreneurial activity. The courses like Embroidery, Artificial Bangles making, Auditing procedures, Electronic & Electrical Repair, Journalism Horticultural practices etc. The college has started Capacity / Competency Building Centre (CBC) whose prime aim is to cultivate "21st Century Skills" among students including critical thinking article things, creative thinking, problem solving and digital literacy etc. and has been functioning well with AP state Skill Development Centre, & MoU's with APITA, and other competencies / industries that impart employability skills, interval skills and other skills that enhances that students towards higher cognitive levels to achieve the vision of the institution. Thus the institution has been striving to lay the foundations for a sustainable skill development ecosystem to reap the desired out comes from the students of the institution.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The students of Humanities, at present learning knowledge from ancient India and modern India. Indian knowledge systems include tribal knowledge and indigenous traditional ways of learning covered and included as Vedic mathematics, Yoga & Meditation as co-curricular practices and offered as life skill course (Short term) with certification. Ethno botany as an elective course is also offered by the Dept. of Botany. Further organic farming and natural farming is also planned through the AP Govt. organization – APITA shortly. With regard to promotion of Indian languages, arts and culture, the Dept. of History has been offering 'Tourism Studies' as value added and certificate course through which preservation and promotion of India's cultural wealth is learnt. A 'Cultural Centre' is established with an aim of developing a strong sense and knowledge of their own cultural history, arts, languages and traditions, through which the students can build a positive cultural identity and self-esteem. It being autonomous college, in order to fulfill the theme of integrating Indian knowledge systems, the following steps will be initiated during BOS meetings of Depts./ Subjects concerned. a) Improving language teaching to be more experiential and to focus on the ability to converse and interact in the language and not just on literature, vocabulary and grammar of the language. b) Introducing music, arts, and crafts related short term courses for selected students in the form of Add on course / certificate courses. c) Research Projects / Field Projects on the study of History, Scientific contributions, traditions, indigenous literature and knowledge etc. as a part of augmenting their knowledge about the selected tourist destinations in and around the District. d) Inclusion of modules in the 'Tourism Studies' certificate course, on museums, Art galleries and heritage sites, galleries etc. to develop them into virtual museum / e-museums, to gain employability. e) Teaching Sanskrit in interesting and innovative ways and connected to other contemporary and relevant subjects like Maths, Astronomy, Philosophy, Linguistics, Dramatics, Yoga etc. While maintaining autonomy, the faculty and students will be trained as a part of robust and rigorous multidisciplinary programmes.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has already done in this direction. Curriculum for all UG and PG programmes for the students admitted in the academic year 2020-21 has been revised in line with NEP-2020 by incorporating modules of Communication Skills, Life Skills, Professional Skills, Indian Culture and values in UG programmes, as foundation courses –compulsory for all UG programmes and benchmarking the same with learning outcome based curriculum frame work (LOCF) of UGC. Outcome Based Education (OBE) / Competencies Based Curriculum (CBC) have been framed with CBCS, virtual labs, have been adopted in must of the curriculum leading to online performance of lab experiments during the pandemic period. Evaluation and Assessment / Examination system has been totally revised for pragmatic assessment incorporating questions from question bank prepared during online mid term examinations case studies, critical thinking and problem solving related to real time applications, creativity and the Question Papers of end semester examinations aredesigned inline with Blooms Taxonomy levels. A blue print of Question papers is also designed accordingly in all most all subjects of UG & PG. State of the art innovation and incubation center, entrepreneurship has been established to

support the students for their entrepreneurial instincts by nurturing their ideas through Boot camps training them for various aspects of entrepreneurship and providing the seed capital and initial infrastructural support till they cross prototyping stage. A strong Academia industry interface has been developed for training and placement of students APSSDC as knowledge partners offering industry developed courses in the curriculum to ensure high Quality placement. Industry internships have been made integral part of the curriculum apart from field projects filled visits, summery etc. to enhance participative and experiential learning in real life situations and to intensity bond with local and other related communities while doing the project works.

20.Distance education/online education:

It is true that online education and opened and Distance Learning (ODL) after some key changes, can play on important role in enhancement of total GER in Higher Education. Despite of the fact that the affiliating colleges are not permitted to offer either ODL courses or online courses as well as per the guidelines of regulatory bodies of the State Govt. Alternatively CR Reddy college has been under taking / Coordinating the ODL courses of BR Ambedkar Open University, IGNOU, and Andhra University on Distance mode. The contact hours and practical sessions in case of science courses, are being taken up by the faculty of the college as per the Academic Schedule of respective universities. Hence except issuing Degree certificate, all other processes from Admission, Academics, Study material distribution, conduct of examinations etc. are being taken up by the college. Further, in case of offering online courses, the regulatory authorities of the state has not permitted the affiliated college including autonomous college due to lack of clarity from higher authorities like state Higher Education council etc. However, the institution is ready to take up both ODL courses and online education for which, a well established 'Media Center' for e-content

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	32

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	3325

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	1040

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	2044

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	627

File Description	Documents

Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	136

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	136

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	825
4.2 Total number of Classrooms and Seminar halls	102
4.3 Total number of computers on campus for academic purposes	463
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	162

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

- The College offers a spectrum of 32 programmes. The curriculum is designed to provide a holistic and comprehensive education for all students of the catchment area, basing on the guidelines proposed by the UGC, Adikavinannaya University and APSCHE.
- The college adhere the practice of spelling out learning outcomes for each programme. The college followed general course out comes & specific learning out comes based on revised blooms taxonomy POs, PSOs & COs are prepared for knowledge acquaint and skill development of the learners.
- The institutional autonomy facilitates for Academic flexibility to introduce market oriented new courses besides introducing additional modules of local / regional significance also provide student to learn books domain subjects and takeup inter disciplinary project work for the whole some Development of the students.
- Cluster courses which are skill based and employment oriented have been introduced along with subject selective the every programme. Many value added courses are being offered to meet the current JOB market and needs of the curriculum at present scenario.
- Revision of the curriculum focuses on innovative courses like MAT Lab, Analytical Techniques in Chemistry, statical data analysis using SPSS software, Aqua Culture etc., improving employability and entrepreneurship in their fields of specialization.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/1.1.1.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

24

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

627

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

72

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

32

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

1. Value Education:

The course deals with the concepts, types of human values and evolution of value oriented education to enable the students and make them to realize the importance of education on value basis towards national development.

2. Human Values and Professional Ethics:

It (HVPE) is offered as a foundation course to all the students of UG programmes with two credits. It aims at inculcating values, ethics and responsible qualities in students to maintain harmony within family and society. This paper develops the favourable attitudes, moral values etc. among the learners. The study of this subject helps the students make the much needed adjustment to lead a peaceful family life.

3. Environmental Studies:

The environmental studies course proposed by the UGC has been incorporated into the curriculum of UG programmes from 2018 onwards. It aims to sensitize students about the environment and sustainability issues.

4. Gender Equality :

Gender sensitization is carried out in co-curricular activities like debates, elocution, poster presentations etc. Women Empowerment Cell takes up gender related problems and counseling activities in the college. In the college there are many platforms for hands on experiences related to gender sensitivity which enable students to interface with real life situations such as community outreach, gender sensitization activities through seminars, guest lectures, celebrations etc.

5. Science & Technology

It is incorporated in curriculum to inculcate scientific values among students. This is included through seminars, G.D. Debates etc.,

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

6

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

257

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1881

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.sircrreddycollege.ac.in/page.php?type=iqac&id=feedback
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.sircrreddycollege.ac.in/page.php?type=iqac&id=feedback

Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1205

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

825

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Sir C.R.Reddy College provides inclusive and need based education for all students including regional medium students of slow learners and advanced learners. As a Principle of our social mission, the college focus on the first generation learners and economically marginalized students.

Bridge course: Based on the performance of students in the screening test. a 2-week bridge course is conducted to students admitted in a programme having no basic knowledge about the programe i.e. computer knowledge to students joined in the computers combination programmes, commerce and accounting to students joined in B.Com having different background in intermediate. The faculty of the Dept. through mentoring system collect all the information regarding the requirements of slow learners through interaction and by collecting entry level feedback or conducting test in basics.

Slow learners:

The slow learners are encouraged to attend revision or remedial classes to write unit test and college activities to help them shed their inhabitations and channelize their innate talents. The slow learners are provided with academic support by employing suitable T-L method i.e.

1. Remedial classes
2. Repeated unit tests.
3. Assignments
4. Posters making
5. Engaging in institutional & social activities

Advanced Learners: They are made the leaders of the SQCS (Student Quality Circles) where they are encouraged to takeup leadership training activities in students council and skill enrolment activities. There are suggested by:

1. Challenging & creative assignments allotment.
2. Internship with industries / organizations / Corporate offices.
3. Student exchange programmes & display of leadership roles in co-curricular & extracurricular activities.

File Description	Documents
Upload any additional information	View File

Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/2.2.1.pdf

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/09/2021	3325	136

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. Experiential learning

Teachers have been given several input sessions on innovative teaching methodologies and are instructed to adopt them to create interactive classroom. Learner – centered teaching methods like Group Discussions, role play, case studies debates and field visits supplement classroom teaching.

1. Summer project in select depts.. in the form of OJT.
2. Virtual labs (Dissection & in Zoology).
3. Laboratory sessions
4. Poster presentations
5. Hands on traning for advanced experiments in science experiments
6. Simulation laboratory established to promote creativity & critical thinking
7. Drama, fests and role plays in language classes
8. Exhibitions, book reviews
9. Out reach programme in relevant subjects
10. Embedded internship programme
11. Field and industry visits
12. Field projects & students project, contributes on-site learning
13. Model Making / Chart preparations
14. Organization skills through Inter Departmental & inter collegiate events.
15. Dept. club / association activities promote the active participation by students.

2. Participate learning:

1. Training by corporate farms / entities and recruiters
2. Moocs – NPTEL courses
3. Mock interviews
4. Expert lectures and workshops
5. Hands on training programme
6. Presentations and guided seminars
7. Need based industrial visits
8. Group discussions & panel discussions
9. Poor learning circles with fast learners assisting slow learners
10. Webinars & Peer Teaching provide ample scope for participative learning
11. Puzzles, Debate, Quiz etc.
12. Wall Magazine

3. Problem Solving Methods:

1. Case studies
2. Soft skill programme
3. Developing Models in simulation lab
4. Project – based learning (QR code, small softwares creation of sensor based devices)
5. Start-up programme in CIIE, EDC
6. CRT & Competitive exams coaching classes

File Description	Documents
Upload any additional information	View File

Link for additional Information	https://www.sircrreddycollege.ac.in/AQAR_2021-22/weblink/2.3.1.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Use of ICT by Faculty:-

1) Blended Learning:- It is a part of T-L process at Sir C R Reddy college. Playing educational videos, documentaries, online lectures – NPTEL, SWAYAM, Podcast and screen casts – have added novelty and dynamism to the T-L process.

2) Library plays a major role in enabling the staff and students to access digital library.

1. **Power Point Presentations:- Faculty are encouraged to use PPTs in their teaching by using LCD Projectors. They are also equipped with Digital Library online search engine and websites to prepare effective presentations.**
2. **Online Quiz:- Facilitates to prepare online quiz for students after the completion of each unit with the helps Google forms (LMS).**
3. **Video Conferencing:- Students are connected with the help of zoom / google meet applications and also through virtual class rooms the equipment supplied in RUSA scheme.**
4. **Video Lecture:- Recording of videos lectures in Media center is made available to students for longtime learning and future referencing - shared through LMS.**
5. **Online competitions:- Various technical event and management events such as poster marking, Project Presentations, Business Quiz, Debates, paper presentation etc., are being organized, with the help of various ICT tools like LMS.**
6. **Workshops:- Teachers use various ICT tools for conducting workshops on latest methods like SPSS, programminal languages, simulations etc.**
7. **Virtual Labs:- Are used to conduct laboratory exercise through simulations.**

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.sircrreddycollege.ac.in/infrastructure.php?type=infrastructure&title=lcs-facility
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

A) Academic calendar:

The calendar comprises of T-L-E schedules, dates of examinations list of Holidays, celebration of important events. The hardcopies of the academic calendar along with the Hand book are issued to all the students, staff, office, management etc., and the soft copy is uploaded on the college website. The same will be placed in Academic council for approval, for changes / suggestions if any will also be communicated to all stakeholders along with MoM of AC.

Some important dates are as follows:

- **Reopening of the college**
- **Commencement of Classes for UG and PG**
- **Student Induction programme**
- **Faculty induction programme**
- **Capacity building programme for nonteaching and support-staff**
- **Parent – Teacher meeting**
- **Last date for paying the college fee**
- **Registration for end semester examinations**

- Last instruction day semester exams
- Commencement of classes for even semester
- Registration for supplementary examinations
- Significant National / International / State days observed
- Events like Annual Alumni meet, College Birth day, Sports day, Graduation Day etc.

B) Teaching Plan: Every member of faculty prepares an advance T-L plan comprising a brief symposis of the topic, pedagogy, participating student centric activities for effective teaching. Then also maintain teaching dairy - hour wise completed activities. These academic records of the faculty are examined by the faculty in charge of the depts., and submit to the Principal / Dean Academic / IQAC for further verification and suggestions.

All these academic records are preserved after the semester is completed and submitted to external and internal audits conducted by the IQAC.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

136

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

13

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1079

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

25

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

207

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Reformation through IT integration and its positive effects:

This includes the examination process like course registration, attendance, CIA semester end examinations, fee payment, examination application form, exam time table, seating arrangement, online exam, issue of hall tickets, declaration of results are automated. This method of automation helps the students to save time and use latest technology.

Exemption for Divyangjan: Have access to know the details Divyangjans. They are exempted from payments of examination fee and their eligibility pass marks is reduced by 10%.

Flying Squad:

From 2018-19 the flying squad visit is introduced during both internal exams and semester end to monitor the conduct of exams, fairness, and to maintain in peaceful atmosphere in the campus.

Other reforms:

- **Instant examination was introduced from 2016-17. They are conducted immediately within a week after the declaration of results for final year students with a max of two backlogs in any semester. This provides students to pay full attention to the current year subjects and increase the % of pass in the subject.**
- **The results and marks are available in the website of the college to enable the students and parents to known instantly without coming to the college.**
- **The internal assessment components (CIA) is enhanced from 25% to 40% from 2020-21 academic year as per Academic Council resolution.**

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Graduate Attributes (GAs):- GAs of aim at empowering the students holistically by enabling them to develop academic, professional, social and ethical competencies, thereby making them a competent and committed individual.

Out-come based Education: Sir C R Reddy College adopted Outcome Based Education (OBE) from 2020-21 to further improve its Quality of education.

The Course Outcomes:- (COs) are based on the programme outcomes (POs) and programme Specific Outcomes (PSOs). Each course in every programme has a set of desirable goals which would constitute the objectives of that particular course. The outcomes are presented in a graded manner – moving from knowledge to critical thinking as outlined in Bloom's Taxonomy. The objectives and outcomes are mapped to analyze students attainment. Thus, a clear roadmap is in place at C.R.Reddy College with regard to OBE.

The PSOs are prepared by the individual Depts. keeping in mind the vision of the college and the respective Dept. and the desired projected goals of the programme.

The COs are prepared by the course designers in their respective departments.

Thus, through OBE the college makes explicit the requirements, expectations and takeaway of each programme and course.

File Description	Documents

Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/2.6.1.xlsx

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

It is based on the performance of student in the continuous Internal Assessment and SemesterEnd Examination through different testing components. In both formative tests and summative examinations, if a student gets 60% marks for a Question from a particular unit, corresponding to a particular level of revised Bloom's Taxonomy, it is taken that he/she has understood, that unit at the specified level and the respective CO has been attained. The average of all CO attainments in the formative tests (written, oral and practical) as well as summative examination is taken as the students attainment of the course outcome in that particular course. For the students belonging to the previous academic years, the attainment level is assessed through the grades awarded to each course. The grades of each course indicate the degree of attainment of the COs for that course.

The programme overcome attainment level is ganged by the cumulative Grade Point Average (GPA) awarded for the programme.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/2.6.2.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

885

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/1.%20Annual%20Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.sircrreddycollege.ac.in/page.php?type=iqac&id=student-satisfaction-survery

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research facilities:-

- Two separate laboratories are established with all necessary equipment, glassware and chemicals for research and development centre in vocational block. Advanced instruments equipment such as, AAS, HPLC, ovens, incubators, (BOD), LAF, column chromatography, electrophoresis, microscopes, UV spectrometers, orbital shakers etc., promote research in the fields concerned.
- 4 Departments are Research centers which promote contemporary and socially-oriented projects.
- Sir C. R .Reddy. Library procures necessary research material and is a registered member of developing Library Network (DELNET) and subscribes to N-List date base through which researchers can access e-Journals and e-books.
- Plagiarism check software "Plagiarism Checker 'X' software, insources meticulous adherence to research ethics.

- Department of Chemistry, Geology, Physics and zoology carryout research work by utilizing the laboratory facility.

Implementation:

- The curriculum of the college promotes research culture by mandating Projects and internships in UG and PG programmes.
- Hands-on-training, Industrial visits add a social and pragmatic dismention to research endeavors.
- The campus is Wi-Fi enabled and access to e-resources through the internet in the library.
- Central instrumentation lab has been upgraded to facilitate research.
- The Management encourages faculty to pursue their research under the UGC-FDP. 6 faculty have completed their Ph.D availing the facility.
- Research incentives are given to be faculty for acquiring Ph.D, NET/SLET, Publications in Scopus, WOS Journals with high impact factory, Books published etc.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sircrreddycollege.ac.in/userfiles/CRR%20%20Code%20of%20Ethics.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

NIL

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File

List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

15

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/3.2.4.xlsx
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/3.2.4.xlsx
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Centre for Innovation, Incubation and Entrepreneurship (CIIE):

It was established in 2018 in consonance with the policy of Govt. of A.P. with an objective to make the college an innovation hub. Students and faculty work for the industry and Govt. Depts. utilizing the services of CIIE. One of the aims of CIIE is to rope in that association and getting funds for small startup project. However the centre is making proposals to NSTEDB, STEDS, IEDC, i-STED, STEP, TBI, IEDC and ED cells.

Students are encouraged to participate in field visits, field projects where the interaction with experts in research centres, is possible and submit a write up in the form of a project / report. An awareness programme was conducted by IQAC for faculty and PG students on write up project proposal for research and other entrepreneurial activities to industry / NGO and Govt. agencies at District level – DRDA, NABARD etc.

A series of boot campus were organized to make them aware on startups and incubations in the field of agriculture, in collaboration with District authorities and NGO – Gramodaya Foundation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/3.3.1.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

3

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

8

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

48

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science - h-Index of the University

3.4.6.1 - h-index of Scopus during the year

3

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution is committed to an authentic search of knowledge in the service and promoting harmony among humans, and nature. It is believed that the young minds develop a sense of responsibility towards society.

Adopted villages in the catchment area of the college viz.

1. Jalipudi
2. Babukhan gudem
3. Chataparru
4. Katlampudi
5. Madepalli

As a part of the commitment and social responsibility to the local community, the college has conducted several medical camps and awareness programmes to make sure that the lower state of the society get the proper care. The programes included:

- Screening for thalassemia patients through Redcross society.
- Gynaic camps.
- Tutoring the village scholar students, motivating them for higher studies.
- Voluntary Blood donation by NSS, NCC, YRC, RRC clubs.
- Water Quality Analysis by Research Centre.
- Road safety Awareness campaign by NCC cadets.
- Many other awareness programmes, Rallies, Poster presentations Exhibitions etc. regarding Health, Chronic diseases, Cleanliness, Gender related issues, Green Environment etc.

Swachh Bharath Abhiyan:

- Clean campus, Green campus.

- Swachh tha Rally.
- Cleaning of Public places in neighborhood communities.

Environment Preservation & Protection:

- Development of Medicinal gardens with variety of plan species of medicinal value.
- Construction of green house & earthworm cultivation, Azoll cultivation etc.
- Co-ordination of eco-clubs in nearby schools and sensitizing school children for the purpose.
- Collection of plastic wastes from nearby areas and disposing them following biosafety methods.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/3.6.1.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

43

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3112

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

9

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File

Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is set on 34.5 acres of lust green campus with imposing buildings and infrastructure with all required amenities.

The entire college campus consist main building (quadrangle pole) UG block, Vocational Block, Botany building, PG block A, B, C, Central Library building, Auditorium, computer block, separate block for distance education and gymnasium for teaching and learners.

Class Rooms

There are 76 class rooms for teaching and learning process, such as LCD projector, Auto movable screen, audio equipment, internet facility, side changer etc. every class room has good ventilation, lights, fans, green boards, charts and models for easy learning. In every class room sufficient benches and desks are arranged speciously.

Laboratories

Experiment / practical learning are implemented as per the design of core structure of the curriculum. Every student should perform practical work individually and as team work. There are 3 chemistry labs, 3 physics labs, 2 electronics labs, 3 computer labs, 2 zoology labs, 2 botany labs, 2 geology labs. Every lab is fully equipped with all necessary sensitive equipments.

Computing Equipment

Every computer lab is well equipped with monitor, CPU, Keyboard, mouse etc. There are 463 numbers of computers available exclusively for student computer laboratory work. B.Sc / B.Com / B.A students with computer combination use these labs and become as a professional computer programmer software developer. There are well experimented and professional trained, faculty to train the students. printers, scanners, LCD projectors etc. are also facilitated in computer labs. Internet facility and LAN facility for computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/4.1.1.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports Facility

The College has three Physical Directors to identify the talents among the students, motivate and train them in games. Students are formed into teams and trained to participate in tournaments organized by college and other bodies at University, Zonal, State, National & International levels. The winners are duly awarded with Certificates and Medals. 800m waking track, 400m running track, cho-cho, volleyball, basketball, football courts, indore tennis, tennicoit and table tennis courts, chess charams etc.

Cultural Facilities

Students are trained for music, dance and skits. Students are guided by faculty and professionals from respective fields. They present their skills on all occasions of the college like Independence Day, International and National Level Seminars, Workshops, Alumni Meets, Cultural Festivals, College Anniversary etc. College provides wide variety of cultural equipment and traditional dress for the particpents.

The College has big A/c Auditorium namely Yerlagadda Kalyanachkravarthi Auditorium with green rooms to plan and practice for cultural events.

Yoga facilities

The college celebrates International Yoga Day on 21st of June every year to inculcate the spirit of yoga among the youth. Yoga training classes are frequently arranged to the interested students with well qualified trainers. Yoga training classes are arranged on the open dias in the quadrangle of main block. We have yoga practice room, Open Dias and Lawn field.

The college has a well-equipped Gymnasium that ensures physical fitness of students and staff. Separate gymnasium is available for women.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

36

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

71.98

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The aim of the library as learning resource centre is to realize the vision and mission of the institution by providing information services and access to bibliographic and full text digital as well as printed resources to support scholarly and informational requirement of the institution in congenial atmosphere. The Library advisory committee guides in all respects under the Chairmanship of the Principal as Chairman of the committee.

It is having 1,13,778 books with 28,085 reference books and 61 Print Journals. Besides on the first floor Journals, Magazines & News papers and e-Library is located with designated spaces. The library is fully automated with ILMS - New Gen Lib - 3.1.5 state of the art integrated library management software designed and developed by INFLIB NET, centre based on the needs of the college. This software provides UNICODE based multilingual support for Indian and Foreign languages.

Different sections of the library includes lending issue circulation, Reading, Reference, Digital Library, reprography and stack area section. Bar code system is used in all types of transactions. The library is registered membership with N-List, NDL, Delnet to extend its services by providing e-resources to staff, students and other public /stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/Library%20Membership.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.78

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

3621

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

CRR – IT Policy Highlights:

- **Exists to maintain, secure and ensure the legal and appropriate use of IT infrastructure established by the management on the campus.**
- **Establishes institution wide strategies & responsibilities for protecting the confidentity, integrity, and availability of information assets that are accessed, created, managed, and/or controlled by the college.**
- **Designed for setting standards and procedure for different aspects like usage of IT facilities, copyright and its infringements, upgradetion of IT infrastructure, cyber security and budgeting policy.**
- **Laid down the guideline for meeting of IT committee to upgrade IT infrastructure and enable to better meet future challenges. It covers the areas including.**

IT Facility:

- **Provides blue print for the purchasing decision taken regarding IT related equipment live computing system, server, software and hardware and facilities like Wi-Fi cyber security etc.**
- **Provides instruction and procedure for equipment usage, internet usage, software usage and e-mail usage policy.**

Computing Facility and Wi-Fi:

- **48 Wi-Fi access points with 100 mbps internet with leased line facility is available in campus.**

Software:

- **Sir C R Reddy college is using both campus 6 licensed and 4 open licensed software for meeting different academic requirement of the students.**
- **The organization follows the software policy provided by the developers and usage instructions are also provided in the policy for different stakeholders.**

File Description	Documents

Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/4.3.1.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3325	463

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ≥50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/4.3.4.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

27.29

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - classrooms, laboratory, library, sports complex, computers, etc.

Infrastructure & Maintenance Committee:

- **The committee guides the management and finance Depts. to prepare the budget for every academic year incorporating the needs.**

Maintenance of Campus Physical infrastructure:

- **Annual maintenance contract (AMC) for IT and electronic equipment, electrical equipment and other facilities which are done by respective maintenance service providing firms.**

Other Facilities:

- **There is areverse osmosis (RO) plant The Solar system of 90 kW is maintained by Electrical Engineer.**
- **Full time Electrician and problems in each campus preview the maintenance of all electric and electronic equipment.**

Infrastructure Utilization:

The college maintains a policy of optimum utilization of resources. The college shares the infrastructure with Distance Education classes – BRAOU, IGNOU, AUSDE etc. district administration as and when required by them to hold large sized meetings at district level. Some of the NGOs, Voluntary organizations, Alumni.

Sports Department also share the Cricket net practice, Playgrounds, Equipment for conducting competitions in the town for schools, other colleges, Bank employees, Govt. offices, Journalists etc.

Class rooms

- In case of other general maintenance problem can be raised in complaint register which will be rectified within 24 hours.

Laboratory:

- Regular maintenance of Fault register and log books in all the laboratories and repair works are carried out immediately.

Library:

- Library advisory committee is working for maintenance and optional functioning

Sports complex:

- Periodic reporting on requirement of repairs / maintenance of all sorts can be submitted by students / faculty in the maintenance register maintained in the Dept./ Building.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1480

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	https://www.sircrreddycollege.ac.in/page.php?type=academics&id=skill-development
Details of capability development and schemes	View File

Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

133

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

144

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

230

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

It is a constituted frame with a group of students, which represent 2 elected members from each Dept./ Class. The members are selected basing on the academic performance of students among boys & Girls of the class. Hence no.of classes of I, II, III year x 2 representatives.

The Students Forum Meet:

The Students forum consists of Student Council Members, Conveners / Organizing Secretary of various clubs, and class representatives of class under the chairmanship of the Principal. It is held twice a semester and the students have the opportunity to openly express their views, needs and requirements. The forum dynamically helps in enabling a student friendly campus through its active participation and resolve the issue.

Representatives in Academic and Administrative Bodies:

The students have participation in the statutory bodies like Academic Council, IQAC, BOS, and many administrative and academic committees of the institution. The feed back is given by the students in academic and administrative aspects and has been implemented in up gradation of curriculum, T-L process infrastructural issues and co-curricular and extracurricular activities. These meetings are also held at least once in a semester.

On Campus and beyond Campus Activities:

- Anti Ragging Campaign.
- Green Campus initiatives.
- Swatchch Bharat activities – "Swachch Kalasala", "Vanam-Manam"
- Organizing Blood Donation campus.
- Observing No Vehicle Day.
- Teachers Day Celebrations.
- Cyclone Relief activities.
- Distribution of food & other items to orphanages and PWD Children.
- Rural reconstruction activities in adopted villages under extension programmes.
- Out reach activities under the guidance of Depts. concerned.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sircrreddycollege.ac.in/page.php?type=support-services&id=student-council-activities

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Sir C R Reddy College Old students Association is a registered body (Regd. No05/2003) under AP societies Registration Act.

It functions with the motto of sustaining the bond between the college and the alumnae, and enables proper channelization of the contributions from the alumnae.

Alumnae involvement is manifested in contributing holistically to the development of the institution by augmenting the infrastructure by rendering financial support, academic services and organizing career development programmes. Annual Alumnae meet is organized every year on the 16th September.

We mention here that this time because of COVID-19 and lockdown situation, the alumnae could not gather and conduct the annual meet.

Non –Financial Contributions:

- Contribute in updating the syllabus, introduction of new courses and revamping the teaching – learning process.
- Support during conferences, Seminars intra & inter collegiate fests organized by various Depts. They act as resource persons and also sponsor certain items of the event.
- Regular interactive sessions with alumni are arranged in all the depts. In the form of induction programmes career orientations etc.
- Alumni association of Sir C R R also organizes counseling sessions & career guidance programmes for students.
- As a part of out reach activity rural un employed women, employability skills like cutting Tailoring, DTP etc. by establishing a Skill development Centre in the adopted village Jalipudi by donating Rs. 3 Lakhs for the Centre.

Sri C RR values the feedback of Alumni on its academic and co-curricular activities and implement the suggestions.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sircrreddycollege.ac.in/page.php?type=alumni&id=bylaws-registration

5.4.2 - Alumni's financial contribution during the year	D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

A multi layered student centered system is in vogue in the college to devise, execute and review the strategies and policies for constantly improving the quality of education. The specific needs and aspirations of students act as the driving force for the governance related reforms in the college. The leadership layers, their composition and functions are presented below:

The System of Good Governance:

- The college has strong leadership executed through well-defined systems and organization structure.
- The board of management (BOM) / G.B.
- Meets twice a year to discuss the matters pertaining to the college and provides effective leadership in guiding the college the proactive management.
- Review and approve the audited statements of accounts of the institution.
- Discuss and pass the annual budget recommended by the managing committee.

Managing Committee:

- Responsible for the routine activities of the college.
- Exercise general control over the policies of the institution and establish sound traditions to attain the aims and ideas of the society.
- Set up rules and regulationsof appointment and service of teaching staff and other employees of the institution.

- Control the expenditure and keep them within the sanctioned limits under various heads.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/6.1.1.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Sir C R Reddy college has a mechanism of providing operational autonomy to various functionaries in order to ensure decentralized and participative governance.

1. The Board of Management as the apex body of Sri C R Reddy Educational Institutions to formulate overall policies of the college. Leadership evolved through assigning responsibilities. The Secretary ensures that the policies and guidelines pertaining to the overall efficient functioning of the college are adhered meticulously.
2. The Management committee & office bearers (MC & OB) to oversee the implementation of polices and day to day activities.
3. The Principal delegates powers to the Vice-Principals and other officials such as Deans, HoDs and coordinators of various institutional committees to ensure smooth and systematized governance.
4. The Vice Principals deal with all student related matters, general discipline and organization of events. Meetings are held regularly with student representatives (student council) and coordinators of various committees to workout the details for smooth conduct of day to day functionaries and events.
5. The Heads of Depts. take decisions based on the consultations with all Dept. faculty members. The Principals conveners the HoDs meeting regularly to appraise himself all the academic planning and other college related activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/6.1.2.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Affirmative:

- Admission & Selection, Academic system, Faculty Excellence, Infrastructure and Student outcome are main five pillars of Institutions.
- The strategic plan document for 5, 10, 15 years is the acting document for the achievement goal of the college to the institution of Excellence.

The Process:

- Workshop on OBE were organized the curricula of renowned HEIs was also analyzed to learn more about OBE.
- Consultations with IQAC external members, expert committee members, BOS members, industrialists, students, parents and alumnae is the primary strategy adopted to enrich curriculum.
- Feedback is obtained form various stakeholders and suggestions are noted for appropriate action.
- Linkages with the industry are well established this has facilitated industry visits, internships, hands-on-training and real time projects resulting in experiential learning and sharpening the employability skills of students.

Deployment Process:

- MoU with APSSDC – and established separate Skill Development Laboratories (UG & PG).
- Procuring softwares like MAT software, SPSS, simulation, e-campus management etc.
- Establishing specific laboratories viz. simulation lab, MAT lab, English language lab, Rural Skill Development Centre, center for innovation, incubation and entrepreneurship.

- Establishing Video Conference Halls with Virtual Class Rooms-3, Digital Class Rooms-3, with LCD projectors, Digital Podium,.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sircrreddycollege.ac.in/page.php?type=administration&id=strategic-plan
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Organizational structure & Functions:

- Board of Management (GB), the apex body of the institution with president as the Head, and reviews the overall functions of the college, proposes new academic initiatives, explores networking and suggest various campus Development activities.
- The Management committee and office bearers constitute Correspondents, Joint Secretary, Vice President, Treasurer, Secretary and the President whereas the OB consists of only top functionaries from President to treasurer.
- The Principal is the head of the institution and responsible for the execution of academic and administrative activities, resolved in various statutory meetings like AC, GB, FC etc. through regular meetings with Vice Principals, Deans, CoE, HoDs, IQAC coordinator, and coordinators of various cells and committees.
- The college office consists of the administrative and support staff.

Appointment and Service Rules:

The institution has a well defined procedure and polices for requirement and promotion. The un aided staff the qualifications for recruitment, the promotion policies and the performance appraisal methods are drafted in the HR Policy document. Man Power Planning is carried out every year by considering the sanctioned posts and the work load in the Depts. / Institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.sircrreddycollege.ac.in/page.php?type=about&id=organogram
Upload any additional information	View File
Paste link for additional Information	https://www.sircrreddycollege.ac.in/page.php?type=about&id=organogram

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Education:

- Admission preference is given to children of staff for admission in to Sir C R Redyy Public School.
- On duty/ Permission to attend academic programmes and act as resource persons / consultancy to other organizations etc. at state and national levels.

- Education leave for doing Ph.D under FDP of UGC scheme.

Medical:

- Medical insurance is provided to all members based on terms and conditions of the welfare society.
- Maternity leave.

Financial Assistance:

- Seed Money to carryout for research projects.
- To attend national / state academic programmes to present a research paper.
- To pay the membership in professional bodies.

Financial Incentives:

- Provident fund facility for all staff.
- Gratuity Policy applicable for all staff members.
- To publish research papers in reputed journals and membership in professional bodies.
- Incentive for staff acquiring Ph.D., Major Projects, Awards, Books published Patents granted etc.

Other benefits:

- Free Wi-Fi facility.
- In Campus Banking & Canteen facility.
- Gymnasium.
- CCTV cameras to ensure safety and security.
- Women Empowerment activities.
- Anti – Ragging & Anti – Sexual Harassment cell /committee.

Avenues for Career Development / Programme:

- Training and development programmes for staff to acquire professional competency.
- Encouragement and financial support to participate in national and international FDP programmes / Workshops / Training programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/List%20of%20Staff%20Welfare%20Measures,%20leave,%20H%20R%20Policy.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

48

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Sir C R Reddy College believes in creating and maintain sound financial and accounting system for safe guarding the interests of stakeholders, by inculcating efficient mechanism to administrate the financial system.

Internal Audit:

- Conducted once a year regularly.
- Management mechanism to ascertain whether the management policies and guidelines for accounting are properly implemented.
- Results in an internal audit report submitted by the auditor. The accounts dept. takes corrective action if required based on the report.

Statutory Audit:

- Conducted after the closure of the financial year.
- Books of accounts examined to formulate a fair opinion whether the institution keeps proper books of account.
- Balance sheet is examined to get a true and fair view of the state of affairs of the college and the income and expenditure account to verify the excess of income over expenditure or vice versa as the case maybe.
- The accounting systems and procedures are enhanced based on the audit reports of the internal auditor.
- Separate external auditors are appointed for internal and external audits.

Major areas covered by the audit are:

1. Income and Expenditure statement.
2. Payments and Receipts.
3. Verification of assets and liabilities, and
4. Statutory payments and required Income tax returns are filed on time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/6.4.1.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

3

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has a structured mechanism to forecast the financial requirements through the annual budgets, the diversity of funding base through resource mobilization and ensure the effective and efficient use of the funds raised.Before commencement of the academic year

each Dept. and support services and all the Conveners of institutional committees and the office are intimated to prepare an indent with details of budget requirements with justification on each item of the proposal, to submit to the finance committee.

1. Earned Income sources:- It is the main source for the earned income of the institution from the various fees collected form students.
2. Funds raised from different sources:- The funds are also mobilized by management and institution for various activities. The sources include.
3. Other Funds:- The includes special funds for infrastructure development by members of the society NGOs & industrialist for welfare & conducting out reach extension activities that helps the rural poor and their enrichment.
4. Utilization:- Each category of the funds mentioned above are routed through various accounting entities, so that the funds mobilized are utilized for the purpose for which it was mobilized. The surplus generated by these sources are sent back into the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/6.4.3.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Academic and AdministrativeAudit (AAA):

IQAC Conducted annual AAA by conduting both internal and external audit committee

a) Internal Academic Audit:

IQAC services on updation of syllabi of various programmes and suggestions are incorporated into syllabi. The other areas on quality improvements in updating the domain knowledge, suggestions for academic flexibility and enrichment by way of suggesting employable, Skill oriented certificate, Diploma and advance Diploma Courses, implementation of OBE by the Depts. using revised Blooms Taxonomy, arranging field visits, field projects and internship, extension activities and industry academia collaborations.

b) External Academic Audit:

The experts give constructive suggestions for improvement based on which planning of the next academic / curriculum plan was developed for the next academic year.

AdministrativeAudit:

In the same way the Administrative audit was also conducted by the external experts and sought proforma information basing on which the institutional score will also be awarded by the team members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/6.5.1.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. External Academic Audit:

The IQAC conducts a review of the T-L environment and academic facilities of the college. Principal eonstituted an external expert audit committee by appointing three acodamecians from various reputed institutions. The external expert committee conducted AAA and submitted their report. They visit all the Depts. and examine the classrooms and all academic facilities to asses the T-L process. The IQAC sought innovative ideas from students, teachers, employers, alumni and the administrative and statutory bodies of the institution to evaluate the effectiveness of the T-L environment

Reviewing the Learning out comes using an indicator and set Bench Mark:

Towards this IQAC has identified a strategy of comparing their entry and exit performance in the examination. The indicator used is the statistical difference using 'Z' critical values for UG and 'T' critical values for PG between the mean marks of the UG & PG students in the first semester and the last semester of the programme respectively. A significant increase in the performance is taken as the bench mark. The out come of the test is presented by IQAC coordinator in the staff council for very out going batch of students. A significant difference indictates the intensity of the T-L process and the effectiveness of remedial measures undertaken by the Depts. analysis of the outcome for this test for out –gone UG & PG students indicated the need for strengthening the T-L process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/6.5.2.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.sircrreddycollege.ac.in/page.php?type=iqac&id=annual-reports
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Gender – Sensitization activities at Sir C R Reddy College conducted with the annual Gender – sensitization action plan which is focused to achieve the GOAL-4 (Gender Equity) of the UN SDG.

At Campus Level:- Various activities of national / international significance we organized by involving students and staff. International Women's day is celebrated annually with exhibitions / stalls prepared by women in the campus inviting a state level dignitary to the occasion. Students participate in talk shows, physical – safety, legal – security, cyber – security and medical awareness programmes conducted on the occasion. Entrepreneurship promotion initiatives, Social – Entrepreneurial Capacity workshops, Orientations on Prevention, Prohibition and Redressal of Sexual – Harassment are organized.

At Community Level:- Women empowerment, awareness programmes and skill development programmes are conducted in adopted villages. Women – entrepreneurship training includes – Artificial Bangle making, Beauty & Wellness, dress design & tailoring, computer literacy (DTP) etc. Extension activities sensitize the neighborhood on gender equity.

1. Safety & Security:

Brought the entire campus under 24x7 surveillance by installing 60 CCTV cameras at all focal points of the college.

Security is provided by appointing six security guards, their perfom duties round the clock 24X7

2. Counseling:

A counseling center is arranged to facilitate the students to share their problems and get proper counseling.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/Reports%20(WEC).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. Solid Waste Management:-

- Vermicompost units are established in the campus for disposal of biodegradable wastes generated through garden, trimming and vegetable wastes from the Canteen & Hostel mess etc.
- Paper wastes generated in the campus are collected by an external agency for recycling.
- The use of single use plastic is strictly banned, within the campus. The college follows green protocol for all its official and public meetings, seminars and conferences. College has established plastic free zone around the campus.
- Plastic waste if any found in the campus are collected by the NSS students and recycled by external agency..

2) Liquid Waste Management:

- The waste water delivered from out by the RO processing unit is utilized for maintenance of toilets in different parts of the campus.
- Waste water from canteen washrooms and other places are chanallizedto the main draining system.
- Recharge Pits / Rain water harvesting pits at all Pivotal points in the college and store the water level is made available. This water helps to raise the level of ground water table for the bore-wells in the college and surrounding areas.

E-Waste Management:

- Old computers and processors from various Computer Labs / Class rooms / Office are sent to the hardware – Lab of the college, where students learn hardware assembling and learn on components of hardware.
- E-Wate is any form i collected and sent to external recyclic units

Hazardous Chemicals Waste Management:

The Chemistry Dept. follows a green chemistry policy were use of chemicals is minimized by doing micro scale experiments.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water	A. Any 4 or all of the above

recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **1. Restricted entry of automobiles** **2. Use of bicycles/ Battery-powered vehicles** **3. Pedestrian-friendly pathways** **4. Ban on use of plastic** **5. Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: **1. Green audit** **2. Energy audit** **3. Environment audit** **4. Clean and green campus recognitions/awards** **5. Beyond the campus environmental promotional activities**	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- For all important functions the portico and verandahs are adorned with the traditional rangoli and thus adding cultural dimension and keeping the art alive.
- Folk arts of India form an integral aspect of inter collegiate cultural competitions.
- To highlight linguistic diversity, international mother tongue day (Matru Bhasha Dionotsavam) is celebrated with a host of various creative competitions.
- To promote linguistic diversity, the college teaches Hindi, Sanskrit, apart from English and Telugu.
- The campus is disabled-friendly to integrate persons with disabilities (divyangjan) into the mainstream.
- To instill students good citizenry, tolerance and communal harmony, Communal Harmony week is observed by NSS, volunteers leadership.
- The college choir is trained to sing on all cultural, and religions occasions. At all events readings are taken from The Bhagavad Gita, The Bible and the Quran.
- The Hostel inmates enjoy a thoroughly inclusive life forming lasting friendship transcending religion and region.

- Visits to Old-age Homes & Orphanages in which students and faculty take active participation in distributing materials, cleaning & planation activities.
- Awareness programmes for migrant – labourers & neighborhood youth on Drug/Alcohol addiction etc. are some of the programmes conducted to achieve inclusive environment in rural communities & neighborhood habitations of Eluru town.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college fosters the spirit of oneness by teaching students who are from diverse backgrounds to shown a Sectarian approach to life and cultivate a plurastic outlook.

The institution provides an inclusive environment by celebrating all important festivals, highlighting diverse cultures through various events, conducting programmes on national integration, promoting the arts and reinforcing tradition.

To celebrate Cultural and Regional diversity the following steps are taken:

- For all important functions the portico and verandahs are adorned with the traditional rangoli and thus adding cultural dimension and keeping the art alive.
- Folk arts of India form an integral aspect of inter collegiate cultural competitions.
- To highlight linguistic diversity, international mother tongue day (Matru Bhasha Dionotsavam) is celebrated with a host of various creative competitions.
- To promote linguistic diversity, the college teaches Hindi, Sanskrit, apart from English and Telugu.
- The campus is disabled-friendly to integrate persons with disabilities (divyangjan) into the mainstream.
- To instill students good citizenry, tolerance and communal harmony, Communal Harmony week is observed by NSS, volunteers leadership.
- The college choir is trained to sing on all cultural, and religions occasions. At all events readings are taken from The Bhagavad Gita, The Bible and the Quran.
- The Hostel inmates enjoy a thoroughly inclusive life forming lasting friendship transcending religion and region.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct	A. All of the above

Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- International Women's Day is celebrated in a big way every year, a few staff and women from public life were honoured for their distinguished services in various fields.Women Empowerment cell and cell of Preventing of Sexual harassment of Women of the college.
- The college celebrates Pongal, Telugu New year day (Ugaadi), Deepavali, Christmas, and Holi etc. in a meaningful way. Founders day:- The Day is regularly celebrated,
- On Gandhi Jayanthi, NSS volunteers of the students community keep alive the spirit of the Father of the Nation through their "Shramadhan"
- Teacher's day celebrated by the management committee of the college in association with literacy cell and honoured with best teacher awards to the awardees.
- National Integration day celebrated by the organization with the association of NSS volunteers.
- MATH day: Various competitions were conducted on the occasion.
- Yoga day conducted by the department of Physical education
- Constitution day celebrated by college in collaboration with SETWEL,W.G Dist. AP. Principal Sir addressed the gathering with his motivational speech.
- World Environment day celebrated by the Department of Botany. Students and Staff from various departments participated in this event to raise the theme "Save Plants- Save Earth".
- National Science day is celebrated by the department of Physics and Electronics on the eve of birth anniversary of a noble laurite & physicist Sir C V Raman.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the Practice

"Socio-Economic upliftment of people of adopted villages though community engagement" - a commitment beyond campus.

Objectives of the Practice

1. To identify and solve the various problems of people of adopted villages.

2. To educate the people about various Govt. schemes and make them aware to apply and utilize the benefit.

3. To create awareness on literacy and value of education among school children of the adopted villages.

4. To empower the rural poor through hands on trainingand entrepreneurial programmes.

5. To maintain cordial relationship between the colleges and people ofadopted villages.

The context

Local bodies are requested to instill a sense of civic responsibilities among the students and to introduce them to the ground realities, various and extension activities are undertaken in the 5 adopted villages through different units of the college viz. selected students of the Depts. NSS, NCC, YRC, RRC, Women Empowerment, Members of Student Council etc.

The Practice

Extension activities are a strong practice of Sir C R Reddycollege which exhibits an enduring commitment to the society. The multifaceted initiatives and practices are undertaken by different units of the college as follows:

Resources required:

- Allotment of institutional budget to carry out extension and outreach activities in all 5 adopted villages.
- Special grants from Govt. organizations – District / State / GoI.
- Involvement of alumni with financial support to the developmental activities planned in the villages of overall departments.

File Description	Documents
Best practices in the Institutional website	https://sircrreddycollege.ac.in/block.php?type=best%20practices&id=10
Any other relevant information	https://sircrreddycollege.ac.in/AQAR_2021-22/weblink/Reports%20(WEC).pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

"Capacity Building Centre – Integrated growth through diverse skills"

Response:

A tailor made programmes are designed in collaboration with APITA (MoU with AP information technology Academy) for Soft skills, Communication Skills, Entrepreneur skill and Personality Development programmes. Department of English and Department of Computer Sciences are organizing Value added courses on Soft Skills.

Career Guidance and Placement Cell activity supports the tag line of the Career Guidance and Placement Cell "STEP IN AS STUDENT AND STEP OUT WITH A JOB". Placement Cell of the college maintaining a good rapport with the HR managers belongs to Pharma, Information Technology (IT), Banking, Insurance, Corporate Educational Institutions and Regional Shopping Malls. Significant placements from MSN Laboratories, Divis Laboratories, HETERO Drugs, Indian Immunological Limited (IIL), Smilax Laboratories Ltd., Nagarjuna Fertilizers and Chemicals Ltd., Maize Research Centre (An Agricultural Research Station), Tata Consultancy Services (TCS), WIPRO, Coastal Bank, ICICI Bank, HDFC life Insurance, Star Health Insurance, Bhasyam Educational Institutions are examples of functional efficiency of the cell. In addition to this various foundations and charitable organizations viz., Naandi Foundation, Gupta Foundation etc., contribute their valuable services in finetuning of the students career in the form of training programmes, financial assistance like sponsoring merit scholarships etc., Naandi Foundation involved in conducting the training programmes in both online and offline mode to the registered candidates from the college in association with the APSSDC through Employability Skills Centre (ESC).

File Description	Documents
Appropriate link in the institutional website	https://sircrreddycollege.ac.in/block.php?type=institutional%20distinctiveness&id=8
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To introduce M.Sc (Aquaculture) PG Programme.
- To implement the recommendation in NEP-2020 in UG & PG Curriculum.
- To integrate ICT facility in Teaching and Learning Process

- To Encourage faculty and students to complete the online Courses and encouraging them by providing incentives who completed online course.
- To implement students centric methods in Teaching Learning Process.
- To encourage advance learners to participate in National / International Seminars / Conferences to present the power point presentation.
- To encourage the students / faculty to do research projects by utilizing seed money funded by management.
- To motivate the faculty to publishe research paper in National / International Scopus / Web Science indexed journals.
- To do extension work / Social Welfare programmes in collaboration with NGO's.
- To organize hands on training programmes / workshops to students / faculty / supporting staff.
- To motivate faculty / students to involve in faculty / students exchange programme.
- To organize Career Guidance / Soft Skills / Skill Development Projects / Campus Recruitment Training Progrmmes to Advance learners through CBC in Association with APITA and AP Skill Development Center.
- To collect Rs. 100/- from every outgoing students and utilize the fund collected for student welfare programmes.
- To plan institutional Governance in tune with Vision & Mission of the institution.
- To decentralize institutional Governance for effective functioning of the institution.
- To implement Strategic / Perspective plan of the institution.
- To adopt rural villages to empower rural women and to conduct free training programmes to literate / illiterate youth.
- To bring awareness among public on to follow traffic rules, Anti – drug and anti-corruption.