



**SIR C R REDDY AUTONOMOUS COLLEGE
ELURU**

**Quarterly meeting of
Internal Quality Assurance Cell**

Dt: 11.11.2021

Submitted to
**National Assessment & Accreditation Council
Bangalore**



SIR C R REDDY COLLEGE (Autonomous) ELURU, W.G.District, A.P.

Curricular

Dt.10.11.2021

IQAC – Meeting No4 (2020-21)

A meeting of IQAC is scheduled on **11.11.2021** at **11.00 am to 1.00 pm** in the Conference Hall of the college. The following items of agenda will be placed for discussion and decisions of the committee. Therefore the following members of IQAC are requested to attend the meeting without fail.

Agenda:

1. To Conduct Seminars / Workshops on Quality Assurance activities by IQAC.
2. To Introduce New courses – 4 year Degree & Integrated courses (UG & PG, UG & B.Ed.)
3. To introduce Diploma & Advance Diploma skill Development courses by the Depts.
4. To integrate the Departments with CIIE activities.
5. To review the implementation of certain AC & GB resolutions for instituting quality initiatives of the institution.
6. To review the functioning of Mentor – Mentee system.
7. To develop e-Library as IT initiative of the institution.
8. To formulate an integrated action plan for conducting outreach activities in adopted villages by the Depts. and support services.
9. For effective utilization of Media Center and OER's available by all faculty for effective T-L Process.
 - Utilization of Rs.3,64,373/- donated by different Alumni, Philanthropist etc. for utilizing the funds for research acting of different Depts. of Sir C R Reddy college, Eluru.

“It is to inform the an guest body that the proactive management of Sir C R Reddy group of institutions have supported the college in pooling up of FCRA contribution from 06 individuals (Alumni & Philanthropists) by way of Rs.3,64,373/- for the purpose of various research projects in all the Depts. of Sir C R Reddy Autonomous College, Eluru.

Contd..2

The same is informed to the Dean-Research committee to make a proposal to utilize the said donation for all Depts. inviting proposals duly following the norms and conditions maintained in the Research Policy of the institution.

Place before the committee for discussion and approval

10. Any other item with the permission of chair.


Principal & Chairman
11/11/2021

- Copy to all Members of IQAC.
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SIR C R REDDY COLLEGE (Autonomous) ELURU, W.G.District, A.P.

Agenda Notes

Item No.1

To Conduct Seminars / Workshops on Quality Assurance activities by IQAC

The IQAC of the College has planned the following activities as a part of its action plan for effectively organizing the curricular aspects and T-L processes utilizing technology enabled T-L methods. Further it directs the CBC (Capacity /Competency Building Centre) of the college to plan the suggested activities for the benefit of students so as to empower them towards holistic personality Development as expected in NEP - 2020.

- a) **Enhancing T-L: Govt. initiatives in ICT during Covid-19 pandemic** – covering Flipped classroom, OERs, NMEICT etc. are the initiatives of MoE and UGC (CEC), SWAYAM PRABHA, SWAYAM, e-Pathasala, e-Adhyayan (e-books), NDLI, virtual labs etc.
- b) **Empowering students with 21st century skills** - to be organized by CBC (*Problems solving skills, critical thinking, creativity, people management, coordination / collaboration with others emotional intelligence, decision making, service orientation, negotiation skills, cognitive flexibility, communication skills, digital literacy, leadership, readiness, teamwork capacity, self directed work, self management, reflective thinking, ethical & moral awareness, multilingual context working, socio-affective emotion skills, multicultural context working.*)
- c) **Curriculum Development in line with NEP-2020:** Design and development of curriculum/ syllabus modules on par with 6 level (K₁ to K₆) of RBT (Revised Blooms Technology). Evaluation methods, curriculum enhancement & flexibility on part with RBT change of credits, Transfer of credits, performance attainments.

Placed before the committee for discussion and approval.

Item No.2

To Introduce New courses – 4 year Degree & Integrated courses (UG & PG, UG & B.Ed.)

The UGC has already announced with operational guidelines for starting 4 years Embedded Degree course and also Integrated UG and PG, UG and B.Ed. courses in view of implementing the recommendation of NEP 2020 and expectation from all HEIs especially autonomous colleges in india. Recently NAAC has also constituted a committee under the Chairmanship of Prof. M.K. Sridhar, member, NEP-2020, to align NAAC Assessment and Accreditation in lines of NEP-2020 in coming years.

In view of the above, the dire necessity it is to be understood and suggest the management for implementation.

Submitted for discussion and approval.

Item No.3

To introduce Diploma & Advance Diploma skill Development courses by the Depts.

It is evidently seen how much our college is far behind in terms of introducing skill development courses at Diploma & Advance Diploma level. Hence in order to sustain the Quality education and assessment by not only NAAC but other agencies like NIRF, AISHE ranking also depends on the flexible and enriched curriculum in HEIs. Hence each Dept. shall make an initiative and identity respective skill based programmes for 30-60 hrs. instruction and it adds value to the institution quality. The proposals may be submitted to IQAC for further discussion and approval in respective statutory academic bodies.

Placed before the committee for discussion approval.

Item No.4

To integrate the Departments with CIIE activities

Sir C R Reddy College launched CIIE (**Center for Innovation, Incubation and Entrepreneurship**) so far the center has conducted programmes on entrepreneurial developments, awareness programmes etc. but not on innovation and incubation concepts and awareness programmes. It is not the exclusive role of CIIE, the inputs (or) the activities related to innovation etc. comprises CIIE activities. Hence the Depts. shall play a key role in organizing activities related to innovation, startups and other entrepreneurial activities. All the Depts. may plan for at least one activity in a semester related CIIE.

This is made mandatory for all types of institutions by NAAC because of immense importance to learners especially in the modern society, through which the relevant knowledge, skills and competencies to succeed in their chosen field of business / self employment and create confidence and thereby play significant role in nation building.

Hence all the Depts. level entrepreneurial activities of the institution are under one umbrella – CIIE.

Further the convener CIIE is advised to constitute an advisory board, framing innovation and startup policy, in lines with Govt. of A.P. and registration of the institution to IIC – MHRD. This is to be prioritized in its plan of action.

Submitted for discussion and approval.

Item No.5

To review the implementation of certain AC & GB resolutions for instituting quality initiatives of the institution.

It is observed that some of the decisions taken in the form of resolutions in the Academic council meetings dt. **13.08.2020 & 15.04.2021** and Governing Body meetings dt. **10.09.2020 & 04.09.2021**.

Hence necessary action may be initiated to implement the following:

- **B.Voc. courses**
- **21st Certain skills by CBC**
- **e-Content Development**
- **Extra credits to achievers**
- **Compulsory Project work / internships**
- **Integration of commuting out reach activities**
- **Establishing well equipped ELL**
- **Effective functioning of simulation lab, MAT lab**
- **Establishment of e-library**
- **Establishing 'Quality Circles' in the Depts.**
- **Comprehensive action plan of Dept. club activities**
- **Establishing other clubs – Skill will club, Photography club, Campus Ministry, Earn while you learn, Creative arts & Painting Fitness clubs etc.**
- **Implementing NPTEL courses for faculty & students.**
- **Starting PG Diploma courses by PG Depts.**
- **Starting of Community Radio**
- **Green House completion**
- **Wall Magazine**

- Helpline centre
- ERP implementation
- Extending LAN to all Depts.
- NET/SLET coaching to PG students
- Inclusion of recommended budgetary items in college budget for specific allocations. As desired by NAAC.
- Submitted to committee for discussion.

Item No.6

To review the functioning of Mentor – Mentee system.

In the NEP-2020 the recommendation of **Strategic Mentoring** in all HEIs is given immense importance. Strategic Mentoring consist of briefing on all institutional functionaries, orientation for change, training, coaching, guiding, counseling, confidence building, goal setting, providing socio-economic support, creativity sessions, team building, leadership in institutional activities etc. in other words infusing and empowering the mentees with all kinds of life skills.

Hence the outcome of strategic mentoring is given importance. In view of the above a designated session for all Mentors is essential and will be organized by the institution/IQAC as a structured programme.

Place before for discussion and suggestions.

Item No.7

To develop e-Library as IT initiative of the institution.

Utilization of e-Library resources by faculty and students adds immense value in accreditation process. Hence an exclusive corner in the library is identified and suggested to facilitate with all physical and IT infrastructure facilities. The time being very short to develop the designated e-library and utilization by all faculty and students, necessary steps are to be taken on priority by the management.

Submitted for discussion and direction.

Item No.8

To formulate an integrated action plan for conducting outreach activities in adopted villages by the Depts. and support services.

As higher education initiatives are built on 'Education – Research – Services', the 3rd pillar of higher education becomes a limiting factor in offering quality education in any HEI. For the last 3 decades the regulatory authorities have been recommending all HEIs, to integrate the extension activities /outreach programmes as an integrated programme in the curriculum duly allotting credits for the activities by the students. Unfortunately this implementation remained on paper even in autonomous college (except a few).

In the light of the above, it is time now to implement the same in the ensuing semester. Necessary functionaries may be collated for effective implementation in all 5 adopted villages with a structured timelines and outcomes based activities to be planned by the Depts. / support services.

Placed before the committee for discussion and decision.

Item No. 9

For effective utilization of Media Center and OER's available by all faculty for effective T-L Process.

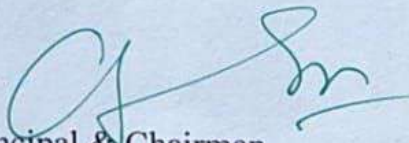
It is believed and proved that the Media lab, with LCS and other equipment facilities and ICT teaching and interactive learning contributes quality education. The e-content developed are shared with the students through LMS etc. to enrich their learning experience. Besides the establishing the center, the in charge of the center should develop guidelines for e-content development i.e., Objectives, prerequisites, roles & responsibilities of content developer, e-content module, process, steps involved, time frame, curriculum and pedagogical standards, content deliverables to be followed shall be kept in view. This is to be taken up on priority.

Submitted for discussion and decision.

Item No.10

Any other item with the permission of chair.

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Principal & Chairman
IQAC

Agenda Notes**1. To approve action taken report of previous IQAC meeting held on 11.11.2021**

After the reconstitution of IQAC, dated on 11-10-2021 for the academic year 2021-2022, first meeting of IQAC was held on 11-11-2021 and made some resolutions regarding submission of SSR. A detailed action taken report is presented in Annexure-1

Action taken report is submitted before the members for approval

2. To discuss on Grade Points and Grade Score obtained in re-accreditation of 4th cycle of reassessment and accreditation

NAAC peer team visited our college during 23rd and 24th of June 2022 for the reassessment and accreditation of our college for 4th cycle. Grade obtained in 4th cycle is declared on 28th June and Grade points and Grade Score is also downloaded from NAAC website

The details of Grade score and Grade points is submitted before the members to review on it

3. To discuss on peer team report on institutional accreditation, institutional grade sheet

Peer team report on institutional accreditation, institutional grade sheet is downloaded from the website in which strength, weakness and opportunities on each QIM is commented by NAAC peer team

The report is submitted to members of IQAC for necessary action

4. To discuss on plan of action regarding SWOC in peer team report

NAAC peer team found strengths, weakness, opportunities and challenges of our college and were given in the report.

The details of SWOC is presented before the members for action taken



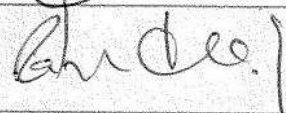
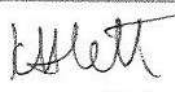
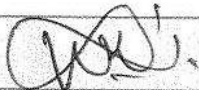
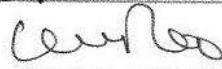
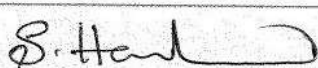

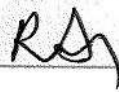
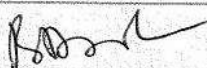
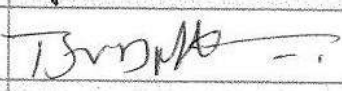
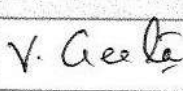
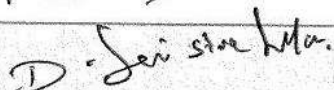
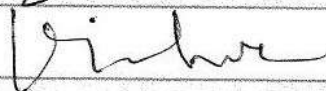
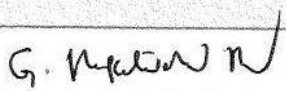
5. To thank the management and to appreciate every one for their contribution for 4 cycle of re assessment and accreditation

Our institution re-accredited at 'A' Level by NAAC –Bangalore in 4th cycle of reassessment and accreditation, IQAC wants to thank the management for their support and encouragement during the assessment time

Submitted to the approval

6. Any other item with the permission of chair

Members of the IQAC

S.No.	Name and Designation	Position in IQAC	Signature
1	Dr.K.A.Rama Raju Principal, Sir C.R.Reddy College	Chairman of IQAC	
2	Dr.G.Ramu HOD, PG Department of Chemistry	Coordinator, IQAC	
3	M.Ratnakar HOD, Department of Computer Science <i>Academic Coordinator</i>	Member	
4	Smt. K. Hemalatha HOD, PG Department of Mathematics <i>Additional Academic Coordinator</i>	Member	
5	Sri. V.Vijayakumar Vice Principal & Dean Student Affairs	Member	
6	Sri K. Visweswara Rao Vice Principal & Controller of Examinations	Member	
7	Smt. S. Hemalatha Vice-Principal & Convener -WEC	Member	
8	Dr. B.S.N. Murthy Dean- Research Studies	Member	
9	Dr. R. Srinivasa Rao Dean-Industry-Academic interface	Member	
10	Sri. Surya Prakash Dean - Infrastructure	Member	
11	Dr. B. Emmanuel Dean Extension activities	Member	
12	Sri B.V.R.D. Phanikumar Coordinator-Placement cell & CBC	Member	
13	Dr. T. Rajesh Coordinator - CIIE	Member	
14	Smt. V.Geetha Librarian, Central Library	Member	
15	Sri P. Shankar Physical Director	Member	
16	Dr. K.S.Vishnu Mohan MS (Ortho) Management Representative	Member	
17	Sri A.V.Subrahmanyam Employee & Industrialist	Member	
18	Sri K. Venu Babu Local Society	Member	
19	Sri P.C.S.S. Praveen Member of Alumni	Member	
20	Sri G. Venkateswara Rao Office Superintendent	Member	
21	Miss D.Sravani Student, M.Sc.Analytical Chemistry	Member	
22	Mr. R. Saikrishna Student, III B.Sc (MECs)	Member	

The meeting began at 4 pm and Dr. G.Ramu, co-ordinator, IQAC welcomed the members to the meeting. Dr. K.A.Ramaraju Principal, thanked the management for their whole hearted support & encouragement during NAAC preparations and peer team visit, and appreciated the heads of the departments, criteria in-charges, co-coordinators of different cells, teaching and nonteaching members and IQAC for obtaining 'A' grade during the fourth cycle of re-accreditation, and requested the IQAC to take steps ahead for a better future of the college

Item No.-1

Discussion: A detailed discussion is carried out on the resolutions made in the previous meeting

Resolution: It is resolved to approve the ATR

Item No.-2 &3

Discussion: The committee discussed the NAAC Peer Team Report, Grade points and Grade Sheets, recommendations. The committee found that criteria-III and V are low scored and need to improve quality of research, research projects, funds for research from other resources and consultancy projects. The committee is also pointed out on students progression and student support. Dr.G.Ramu, coordinator IQAC recommends the chairman to introduce free ships for talented poor students, and to introduce **GOLDMEDAL** for in the name of late Sri Alluri Bapineedu garu, former president of our college for excellence in studies for UG and PG students

Resolutions: The committee of IQAC resolved to implement the recommendations which are acceptable and suitable to the college and frame plan of action for the same. It was resolved to activate the committees to work in support with IQAC with the following faculty members as conveners. The committee strongly recommends to frame guidelines to trace the progress of the outgoing students and what kind of support needed by the existing students

Item No.-4

Discussions: The committee of IQAC focused on weakness of college 1. Fewer faculties with PhD. 2. Negligible add-on courses 3. Less industry collaboration 4. Ban on faculty recruitment for aided posts 5. Lower research activity and 6. Poor placement. A detailed discussion is carried out the above items and the following resolutions are taken up to overcome the weaknesses. Dr.K.S.Vishnumohan, correspondent promised to convenes the management to give two increments for NET/SLET qualified faculty. Sri B.V.R.D.

Phanikumar Coordinator-Placement cell & CBC requested to hire outsourcing services to guide the students in placements.

Resolutions: It is resolved to appoint faculty as per the norms of UGS, and it is also resolved to give two increments to the faculty who qualified NET or SLET examination

It is unanimously resolved to collaborate with nearby industries to fill the gap between industry and institution, and to know the requirements of the industries which we can train up our students as per the requirements of industries

It is also resolved to enhance the research facilities and provide equal opportunities to do research by all departments and each and every faculty

It is also resolved to bring external expert faculty to train the students for campus recruitment training programmes, skill development and personality development

Discussion: Chairman of IQAC and members of IQAC thanked the management for their kind support, encouragement and financial commitment for the overall development and especially during the NAAC preparation work and also during the peer team visit. In spite of some difficulties, management succeeded in bring teaching and non teaching in one line to make NAAC peer team successful. We whole heartedly thank the management for their efforts. Dr. K S Vishnumohan garu, management member rightly pointed out, it is our responsibility to support everyone who work hard for the benefit of the college. He promised to fulfill the need of college and fight for right. Sri A.V.Subrahmanyam, Industrialist come forward to collaborate each department with NexGen Industry if they come correct proposals of collaboration. He also promised to extend his help in other industries

Resolutions: It is resolved to continue the same team spirit in the 5th cycle of reassessment, and work for better grade and score


Signature of the Chairman, IQAC
30/10/2018



INTERNAL QUALITY ASSURANCE CELL (IQAC)
SIR C R REDDY COLLEGE-ELURU
(An autonomous college in the jurisdiction of Adikavi Nannaya University-Rajamahendravaram)
 Reaccredited at 'A' Grade By NAAC with CGPG 3.16 in Fourth Cycle of
 Assessment & Accreditation

Ref.: IQAC/CRRC/II/23082022

Meeting Number-II

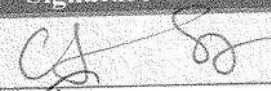


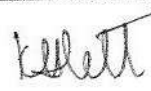

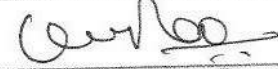
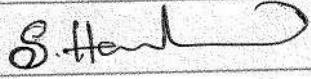


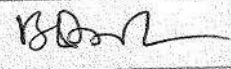

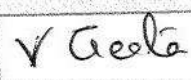
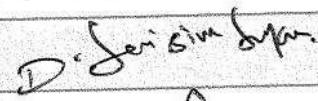
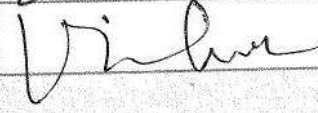
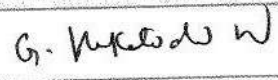
IQAC Meeting
Dt: 23rd Aug.2022

The meeting of internal quality assurance cell (IQAC) is convened at 3.0 pm on 23rd August 2022 in Board Room, Sir C.R.Reddy College, Eluru under the chairmanship of Dr.K.A.RAMARAJU, Principal, Sir C.R.Reddy College. The members present here to discuss on quality initiatives, steps to sustain quality or to improve quality of our college.

Agenda

- ❖ To discuss various steps to be taken to improve quality in teaching and learning by blended mode of methodology
- ❖ To introduce add on courses/employability courses/ certificate/ diploma courses in all disciplines
- ❖ To arrange International/National Seminars/Webinars/Workshops / Conferences by the Departments/Cells
- ❖ To encourage extension activities, community services, awareness programmes, rallies and any kind of supporting activities to the society
- ❖ To train the students in professional skill development, communication skills, hands on training, entrepreneurship/apprentice, campus recruitment training and coaching for competitive examinations
- ❖ To frame a rigid root map to follow up the outgoing students and track the progress of the student for at least five years from the date of leaving the college
- ❖ To support research and research publications, and to carryout consultancy projects and community services
- ❖ Any other with the permission of the chair

Members of the IQAC

No.	Name and Designation	Position in IQAC	Signature
1	Dr.K.A.Rama Raju Principal, Sir C.R.Reddy College	Chairman of IQAC	
2	Dr.G.Ramu HOD, PG Department of Chemistry	Coordinator, IQAC	
3	M.Ratnakar HOD, Department of Computer Science <i>Academic Coordinator</i>	Member	
4	Smt. K. Hemalatha HOD, PG Department of Mathematics <i>Additional Academic Coordinator</i>	Member	
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18	Sri K. Venu Babu Local Society	Member	
19	Sri P.C.S.S. Praveen Member of Alumni	Member	
20	Sri G. Venkateswara Rao Office Superintendent	Member	
21	Miss D.Sravani Student, M.Sc.Analytical Chemistry	Member	
22	Mr. R. Saikrishna Student, III B.Sc (MECs)	Member	

The meeting began at 3 pm and Dr. G.Ramu, co-ordinator, IQAC welcomed the members to the meeting. Dr. K.A.Ramaraju Chairman of IQAC, gave his opening remarks to the members present. Fifteen members are present to the meeting out of twenty two. Dr.K.S.Vishnu Mohan, management member requested the members to frame and implement necessary steps to improve quality of the college in all aspects. Management come forwarded to give support in that way. The students of our college should be fully satisfied by the inputs given to them. Then chairman presented the agenda points one by one and had a discussion on each agenda point.

Agenda

Item No.-1:

To discuss various steps to be taken to improve quality in teaching and learning by blended mode of methodology

Resolution: It is resolved that to implement blended mode (Offline & Online) of teaching and learning to compensate the loss of working days if any and to cover the syllabi nearly 85%-100% within the stipulated time. All the HODs and academic coordinator should follow up the blended mode of methodology

Item No.-2:

To introduce add on courses/employability courses/ certificate/ diploma courses in all disciplines

Resolution: After having a deep discussion with the members present, it is anonymously resolved to start add on courses/employability courses in every programme in addition to certificate and diploma courses. The HODs and senior faculty must work on the suitable programmes, preparation of syllabi, model paper, credits, programme objectives and programme outcomes. It is also requested to appoint a senior faculty as programme coordinator and asked to monitor the implementation of the programme

Item No.-3:

To arrange International/National Seminars/Webinars/Workshops / Conferences by the Departments/Cells

Resolution: It is resolved to organize International/National Seminars/Webinars/Workshops / Conferences by the Departments/Cells. This makes an over all exposure to the students to learn advanced scientific developments and every primary stake holder have an interaction with international / national deligates.

Item No.-4:

To encourage extension activities, community services, awareness programmes, rallies and any kind of supporting activities to the society

Resolution: after having a detailed discussion on agenda item number 4, it is resolved to organize extension activities, community services, awareness programmes, rallies etc. by every

department / cell. It is also resolved to prepare proper documentation of each and every activity with geotagged photographs and submit same to the IQAC

Item No.-5:

To train the students in professional skill development, communication skills, hands on training, entrepreneurship/apprentice, campus recruitment training and coaching for competitive examinations

Resolution: the members of the IQAC committee unanimously resolved to give additional inputs like professional skill development, communication skills, hands on training, entrepreneurship/apprentice, campus recruitment training and coaching for competitive examinations. It also resolved that CBC and CIIE should take initiatives steps for the above said programmes

Item No.-6:

To frame a rigid root map to follow up the outgoing students and track the progress of the student for at least five years from the date of leaving the college

Resolution: after a detailed discussion the members of IQAC resolved that to collect students biodata, contact numbers, Email ID ; create WhatsApp Groups program wise or department wise and track the outgoing students through google forms.

Item No.-7:

To support research and research publications, and to carryout consultancy projects and community services

Resolution: it is resolved to support young faculty who enrolled in Ph.D programme in the way of sanctioning special casual leave, seed money support to do research project and publications in peer reviewed journals, to attend international / national seminars / conferences / workshops and FDP programmes. It is also resolved to carryout consultancy projects and community services by RDC


Item No.-7:

Any other with the permission of the chair

1. *Autonomous Extension*
2. *Feedback collection*

Resolution:

1. It is resolved to complete academic and administrative audit immediately and then preparation work for extension of autonomous status to our college.
2. It is resolved to collect feedback from different stakeholders, to analyze feedback and submit the report to concern HoDs.


Signature of the Chairman, IQAC