

# **The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18**



**Sir C R Reddy College**  
(Aided and Autonomous)  
Eluru, West Godavari Dist., Andhra Pradesh

## Part – A

**AQAR for the year**

2017-18

### **1. Details of the Institution**

1.1 Name of the Institution

Sir C R Reddy College (Autonomous )

1.2 Address Line 1

NR Peta

Address Line 2

GNT Road

City/Town

ELURU

State

ANDHRA PRADESH

Pin Code

534007

Institution e-mail address

principal\_sircrrcollege@yahoo.com

Contact Nos.

08812-230084, 08812-231767

Name of the Head of the Institution:

Dr. K. A. Rama Raju

Tel. No. with STD Code:

08812-231767

Mobile:

7702253729

Name of the IQAC Co-ordinator:

Dr. P. Paul Divakar

Mobile:

9985050696

IQAC e-mail address:

iqacsircrr@gmail.com

1.3 **NAAC Track ID**

(For ex. MHCOGN 18879)

**OR**

1.4 **NAAC Executive Committee**

**No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/55/RAR/100, 27-03-2017

1.5 Website address:

www.sircreddycollege.in

Web-link of the AQAR:

<http://www.sircreddycollege.edu.in/AQAR2017-18.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	*	2005	5 Years
2	2 <sup>nd</sup> Cycle	A	3.13	2011	5 Years
3	3 <sup>rd</sup> Cycle	A	3.21	2017	5 Years
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY :

01-11-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR 2016-17 submitted to NAAC through online on 20.08.2018

### 1.9 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Regulatory Agency approved Institution(eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>						
	Totally Self-financing	<input type="checkbox"/>						

### 1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>
PEI (Phys Edu)	<input type="checkbox"/>	TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>
Management	<input checked="" type="checkbox"/>	Others (Specify)	-				

### 1.11 Name of the Affiliating University (*for the Colleges*)

Adikavi Nannaya University,  
 Rajamahendravaram, Andhra Pradesh

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	UGC		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input checked="" type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input checked="" type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	UGC-COP Programmes	<input checked="" type="checkbox"/>
Any other ( <i>Specify</i> )	The above mentioned status are conferred in earlier years		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>								
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>								
2.3 No. of students	<input type="text" value="01"/>								
2.4 No. of Management representatives	<input type="text" value="01"/>								
2.5 No. of Alumni	<input type="text" value="01"/>								
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>								
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>								
2.8 No. of other External Experts	<input type="text" value="01"/>								
2.9 Total No. of members	<input type="text" value="15"/>								
2.10 No. of IQAC meetings held	<input type="text" value="03"/>								
2.11 No. of meetings with various stakeholders: No.	<input type="text" value="06"/>								
Faculty	<input type="text" value="02"/>	Non-Teaching Staff	<input type="text" value="01"/>	Students	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>	Others	<input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year? If yes, mention the amount	<input type="text" value="NA"/>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos	<input type="text" value="07"/>	International	<input type="text" value="01"/>	National	<input type="text" value="03"/>	State	<input type="text" value="-"/>	Institution level	<input type="text" value="03"/>

### (ii) Themes

1. One day workshop on Education and employment for youth in independent India
2. One day workshop on Cloud and Grid Computing
3. National Seminar on Gender Mainstreaming: Issues and Challenges
4. National Workshop on Space Dynamics
5. Celebrations of World Space week (ISRO)
6. One day Workshop on "Emerging Trends in Geology: In sight of Petrology, Hydro-geology, Remote Sensing and GIS"
7. International conference on 'Materials for Energy and Environmental Protection'

## 2.14 Significant Activities and contributions made by IQAC

<ul style="list-style-type: none"> <li>• IQAC of Sir C R Reddy College has been actively involved in maintaining quality of education by developing skills at all levels and thereby assuring quality as an integral part of curriculum.</li> <li>• Orientation programme for first year students was conducted, which helped them to know about the rules and regulations of the college.</li> <li>• Periodical meetings were conducted with IQAC members to implement better academic activities.</li> <li>• Students' feedback on various aspects such as curriculum, teaching and administration was collected and analysed. The possible corrective steps were taken on the feedback report.</li> <li>• The IQAC submitted data for the National Institutional Ranking Framework as required by 'Ministry of Human Resource Development Department of Higher Education New Delhi</li> </ul>
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## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements/Outcomes
1.To Organise Guest Lectures, Workshops, International and National Conferences.  2.To organise special programmes like coaching classes for English, remedial and mentoring.  3. Review meetings  4. Mentoring	1. There were various programmes of guest lecture, seminar, international conference which were conducted as planned at the beginning of the academic year.  2. The college has taken a serious effort to motivate students to come in large numbers for various special programmes like coaching classes for English, remedial and mentoring.  3. A review meeting is organised at the end of various college programmes to analyze and find out areas of improvement. It helps the college to organise various events of the college with greater efficiency and effectiveness.  4. The Principal and the correspondent of the college met the students with their parents who have got a less than 65% attendance.

\* Attach the Academic Calendar of the year as Annexure. Annexure Attached

2.15 Whether the AQAR was placed in statutory body    Yes     No   
Management     Syndicate     Any other body

Provide the details of the action taken

The suggestion made by the IQAC in the AQAR for Quality Enhancement are implemented in the Academic year

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	10	-	09	-
UG	09	03	07	07
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	<b>19</b>	<b>03</b>	<b>16</b>	<b>07</b>

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **CBCS**

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	22
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni

Parents

Employers

(On all aspects)

Students

Mode of feedback : Online

Manual

Co-operating schools (for PEI)



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Adikavi Nannaya University, Rajamahendravaram, the affiliating University revised and added the syllabus as per CBCS pattern. The same is implemented with a deviation of 20% (approx.) For I, II and III Year UG Courses. For the VI Semester, elective subjects are offered in all the faculties.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Dept. of Statistics is newly started from 2017-18

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
141	117	20	04	-

2.2 No. of permanent faculty with Ph.D. 20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	70	01	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

04

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	57	85	01
Presented	31	52	-
Resource Persons	02	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching through 'ICT' in 'e-Class Rooms'.
- Preparing Video Classes to facilitate the student to hear the lecture as many times as he requires through college website.

2.7 Total No. of actual teaching days during this academic year :

242

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Bar Coding,
2. Re-Valuation on demand
3. Photocopy on demand

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

32

2.10 Average percentage of attendance of students:

80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction % above 7.5	I % 6.5 to <7.5	II % 6.0 to <6.5	III % 5.5 to <6.0	Pass % 4.0 to <5.5
B.Sc	320	117	94	37	-	77.5%
B.A	43	02	16	12	-	69.8%
B.Com	169	34	77	39	05	91.7%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC monitors the Teaching & Learning process through Academic Inspection Committee

### 2.13 Initiatives undertaken towards faculty development

<b>Faculty / Staff Development Programmes</b>	<b>Number of Faculty Benefitted</b>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	-
Others – IQAC Workshops for our faculty	-

### 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff	25	35	-	-
Technical Staff	19	18	-	-

### **Criterion – III**

### **3. Research, Consultancy and Extension**

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- |   |
|---|
| <ul style="list-style-type: none"> <li>• IQAC organizes the meetings of the Research Committee.</li> <li>• IQAC encourages the faculty to participate in Seminars and also inform the Seminar schedules of various colleges to the faculty members.</li> <li>• IQAC encourages the faculty to conduct Seminars/Conferences/Workshops/Symposia.</li> <li>• IQAC encourages the faculty to present papers in Seminars.</li> </ul> |
|---|

#### 3.2 Details regarding major projects

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	48	18	
Non-Peer Review Journals	-	-	
e-Journals	20	-	
Conference proceedings	-	-	

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	06	Management	1.7 Lakhs	1.7 Lakhs
Students research projects (other than compulsory by the University)	03	Management	Rs.30,000	Rs.30,000
Any other(Specify)				
<b>Total</b>	<b>09</b>	<b>Management</b>	<b>Rs.2 Lakhs</b>	<b>Rs.2 Lakhs</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges      Autonomy       CPE       DBT Star Scheme  -  
                                  Inspire  -      CE  -  
                                  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

<b>Level</b>	<b>International</b>	<b>National</b>	<b>State</b>	<b>University</b>	<b>College</b>
Number	01	02	-	-	01
Sponsoring agencies	Autonomy Grants	Autonomy Grants			Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations:      International       National

                                 Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency       From Management of University/College   
 Total

3.16 No. of patents received this year

<b>Type of Patent</b>		<b>Number</b>
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

<b>Total</b>	<b>International</b>	<b>National</b>	<b>State</b>	<b>University</b>	<b>Dist</b>	<b>College</b>
-	01	-	02	-	-	06

3.18 No. of faculty from the Institution (*who are Ph. D. Guides*) and students registered under them.

No. of faculty  No. of Students

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NCC, NSS, Sports Association, Cultural Cell, Women Cell, IQAC, Department of Social Work and all other departments will actively participate in the extension activities. With these cells the institution engages students to promote institution neighbourhood community network.
- Students also offer their services as volunteers in several National Service Programmes and programmes of charitable organizations such as Pulse Polio, Blood Donation, Flood Relief, many others. Students are sensitized to social problems and get hands-on experience by working with NGOs such as Lions club, Rotary Club etc.,

- The participation of students in various extension programmes have brought positive changes in their attitude towards people living with HIV / AIDS, transgender, leprosy affected people, slum dwellers, street children etc. Their participation in various campaigns and rallies has made them understand their social responsibility. The extension activities inculcated the values of team spirit, helping each other, community participation, acknowledging the Human Values, group dynamics and similar views.
- The NSS, Red Ribbon Club, NGOs organize various camps like general health check up camps and community development work with the consent and consultation of the community members. The community members help the students by providing accommodation in the community hall while organizing the camps. They are also involved in the community developmental activities like cleaning the area, removal waste, discarded plastic, white washing the school building, cleaning the roads, tree plantation and regular watering of the plants etc. Community extended their support and help to NSS in the community development activities.
- Volunteers of NSS Unit-I visited the adopted village Vatluru on 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> of August, 2017 and conducted door to door campaign. Volunteers focused on educating the villages to make free from Open Defecation and encouraged to construct their own toilets.
- NSS Unit-I of our college organized a Vigilance Awareness Week programme from 2<sup>nd</sup> to 9<sup>th</sup> November, 2017. The Programme was arranged with the co-operation of District Vigilance Department, Eluru. District Vigilance Officer, Sri V Balasubrahmanyam participated and addressed the volunteers on anti-corruption.
- NSS Unit-I of our college, organized a special camp at adopted village i.e. Vatluru for seven days from 5<sup>th</sup> to 11<sup>th</sup> December, 2017. We conducted 4 medical camps. Dr. Swarupa, Dr. Sridhar, Dr. Vara Prasad, Dr. Madhu participated in the Medical camps. Tests were conducted and issued medicines on free of cost. All these programmes were sponsored by the Lions Club of Eluru. We also conducted awareness programmes on Aids, De-monetization, GST. Personality Development and career guidance. Sri M Guru Pratap Reddy, Sri M Syam Prasad, Dr. RNV Raja Rao, Sri BRDV Phanikumar participated as resource persons.
- The government of Andhra Pradesh declared a ten days programme of Janmabhoomi from 2<sup>nd</sup> to 11<sup>th</sup> January, 2018. The NSS Unit-I volunteers of our college participated and conducted by the programmes as government declared schedule.
- The NSS Unit-II of our College arranged one-day orientation programme on 'Precautions to be taken while firing the crackers' in association with the Fire Safety Association on 17-10-2017 at Fire Safety Department, Eluru. 110 NSS Volunteers participated in this programme.
- The NSS Unit-II of our College arranged tree plantation programme both sides of Main road on 06.09.2017. 53 volunteers participated in this programme. Dr.A Veerabhadra Rao, Principal participated in this programme.

- The NSS Unit-II of our College arranged Swacch Bharath programme at New Bus Station in Eluru on 12<sup>th</sup> September, 2017. 47 Volunteers participated in this programme.
- The NSS Unit-II of our college arranged an awareness programme on "Swachhath Seva" Rally from Sir C R Reddy Autonomous College, Eluru to Fire Station Centre on 20-09-2017. 66 volunteers participated in this rally.

#### Criterion – IV

#### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus area	34.52 Acres	-	-	34.52 Acres
Class rooms	45	-	-	45
Laboratories	29	-	-	29
Seminar Halls	06	-	-	06
No. of important equipments purchased ( $\geq$ 1.0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs 1,21,258/-	-	-	Rs 1,21,258/-
Others	-	-	-	-

4.2 Computerization of administration and library: YES

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	93158	10642143	1026	222300	94184	10864443
Reference Books	26077	3021016	367	60188	26444	3081204
e-Books	-	-	-	-	-	-
Journals	162	140570	-	-	162	140570
e-Journals	6000	5750	-	-	6000	5750
Digital Database	Yes	Yes	Yes	Yes	Yes	Yes
CD & Video	1231	-	-	-	1231	-
Others (specify)	352	2749	-	-	352	2749



#### 4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Computer Centres</b>	<b>Office</b>	<b>Depart -ments</b>	<b>Oth ers</b>
Existing	310	04	32 MBPS	-	03	15	35	-
Added	15	-	100 MBPS	01	-	-	-	-
Total	325	04	-	01	03	15	35	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Internet Facility is provided by the management separately with name as Compronet Centre in which Computers, reprography and Internet facilities are provided.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs 40,758/-

ii) Campus Infrastructure and facilities

Rs 5, 97,400/-

iii) Equipments

Rs 80,500/-

iv) Others

Rs 13, 31,687/-

**Total :**

**Rs 20, 50,345/-**

### **Criterion – V**

#### **5. Student Support and Progression**

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation Programme to the new entrants at the beginning of the year
- Frequent display in Notice Boards, Notices to the Class Rooms and Principal's Announcements in the public address system.
- Suggestion boxes for Feedback monitored by Grievance Redressal Cell
- Annual calendar distributed to all the students and the staff

## 5.2 Efforts made by the institution for tracking the progression

- Merit students pursuing higher education are Members of Board of Studies of different departments
- Students pursuing higher education or preparing for competitive exams use college Libraries
- Media coverage by the institution about the achievers in entrance exams, different fields.
- Alumni association initiatives -- Annual programmes, Scholarships, Programmes etc.,

### 5.3 (a) Total Number of students

Men

Women

UG	PG	Ph. D.	Others	Total
2207	574	-	-	2781

No	%
2550	91.69

No	%
231	8.30

Last Year 2016-17						This Year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
569	624	55	1484	10	2742	566	614	49	1550	02	2781

Demand ratio – 1:60 Dropout % : 2.4%

(b) No. of students outside the state

-

(c) No. of international students

-

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching for entrance examinations for admission into PG Courses.
  - Certificate Course in personality development by IQAC
  - Yoga for women conducted by Women Development Cell & IQAC.
- No. of students beneficiaries 69 44 30

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State APPSC  UPSC  Others

5.6 Details of student counseling and career guidance

- Career Guidance programmes
  - Employability Skills Centre (ESC) was established with the funding from AP Skill Development Corporation and Management.
  - Holding of Campus Interviews for UG and PG students regularly
  - Ward counseling by allotting 20 to 25 students to each faculty member
- No. of students benefited

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	614	201	15

5.8 Details of gender sensitization programmes

- Women’s study centre is organising different programmes and competitions
- National Seminar was organized on ‘Gender Mainstreaming: Issues and Challenges’
- Cultural activities held on different occasions in the college
- Talk on gender issues by inviting Women Speakers
- Assignment on famous women personalities by some departments

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level   
 Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	<b>Number of students</b>	<b>Amount (Rs)</b>
Financial support from institution	1.Donor Scholarships- 88	Rs 1,35,160/-
	2.Desodhharaka Endowment Scholarship- 40	Rs 50, 240/-
	3.Alumini Association-60	Rs 3,00,000/-
Financial support from government	1846	Rs 1,16,52,112/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs: State/ University level  National level  International level   
 Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Maintenance of R.O. Water system was done regularly to supply pure water to students and staff.
- Videos of scientific and historical nature are exhibited in auditorium for students those who do not have class work in the last hour.
- Fifteen cement sitting benches are provided at the play ground and in the campus at the cost of Rs.40, 000/- with donor's financial help.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **VISSION:**

- To become the most admired educational Institute with leadership in application of the latest pedagogical tools for effective teaching and consultancy in the part of the state.

##### **MISSION:**

- With the motto of education for larger life roles, we impart knowledge and skills with accent on ethically acceptable value addition in personal growth and social development.
- To prepare knowledgeable, skilled, cultured, confident and competent future citizens of India with a desire to contribute their might to its progress and welfare.
- To enhance the abilities of learning to know, learning to do, learning to live and learning to be.
- To submit enlightened and patriotic youth to our society.

#### 6.2 Does the Institution has a management Information System

- Yes, the college has Management Information System, which takes care of various activities like admissions, attendance and internal assessment, office management, student dealing, accounts and student grievance redressal.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Additional Syllabus in different papers is followed.
- Several faculty members are involved in course restructuring and revision committees constituted by University of Delhi.
- Dean Academic affairs look into overall academic growth and quality improvement.
- Work load distribution as per specialization of faculty members.

##### 6.3.2 Teaching and Learning

- Remedial coaching for slow learners.
- Power Point Presentations by the students is encouraged.
- Highly qualified and dedicated faculty. classrooms.

- Healthy interaction between students and faculty which goes beyond the Learning beyond curriculum.
- Innovative methods are adopted for teaching and learning process. (ICT / AV methods adopted)
- Remedial classes are held for the students requiring additional help.
- Well-equipped library for both faculty and students.
- Excellent collection of rare and latest books and journals.
- The library is also equipped with special software and resources for differently-abled students
- Regular feedback from students to improve teaching and learning methods.
- Dean, Academic affairs looks after the overall academic development of the college.

### 6.3.3 Examination and Evaluation

- Continuous evaluation through different methods like internal assessment test, assignments, presentations, projects etc.
- Semester-end examination papers seal is opened and printed in the fore-noon session of the day of the examination.
- Transparency is maintained in evaluation process.
- Valued scripts of Internal Examinations are provided to students for personal verification.
- Photostat copy of valued script of Semester-end-exams are provided to students on demand.
- Examination committee to ensure smooth conduct of examinations.

### 6.3.4 Research and Development

- College has Central Research Laboratory (CRL), named after APJ Abdul Kalam
- College management has sanctioned Rs 2.0 lakhs as seed money to promote research culture in the faculty and students for the academic year 2017-18.
- 6 minor research projects and 3 student projects were completed during the academic year 2017-18, Funded by Management.
- Two research scholars of other institutions are working for their doctoral thesis guided by the faculty from the departments of Chemistry and Physics.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 04 LCD Projectors and Screens of worth Rs. 1,20,000/- were provided for e-classrooms
- 3 in 1 Printers of worth Rs. 37,500/- were purchased for various departments
- The College Seminar Hall cum Cultural Centre was provided with LCD Projectors and Public Addressing System of worth Rs. 2,96,000/-

- The library was provided with book racks of worth Rs. 1,17,908/-
- English Language Lab was provided with power back up of worth Rs.52,000/-
- The seminar hall and library are provided with fibre chairs of worth Rs.91,000/-
- Science Laboratories are equipped with required equipment fulfilling the need of new syllabus and for elective subjects.

#### 6.3.6 Human Resource Management

- Different Cells and Committees are constituted to cater to the needs of the staff and the stakeholders, to guide and monitor their activities.
- Faculty is encouraged to give presentations in different seminars, workshops etc.,
- Our faculty are members of Academic Councils & BOS of other Autonomous Institutions, nominated by the University.
- Our faculty act as Judges to facilitate the Science Exhibitions, other Competitions etc., organized by the Government & other bodies.

#### 6.3.7 Faculty and Staff recruitment

- Adequate teaching and non-teaching staff are recruited as per the requirement.

#### 6.3.8 Industry Interaction / Collaboration

- MoUs has been obtained from 20 Companies/Industries.
- Employability skills developed through interaction with Industrialists.
- Andhra Pradesh State Skill Development Corporation conducted training programme
- Andhra Pradesh State Skill Development Corporation has collaborated in establishing Employability Skills Centre(ESC) career guidance and placement cell in the college.

#### 6.3.9 Admission of Students

- Admission Committee monitors the whole admission process.
- Admissions increased through improved teaching and results, publicity and regular campus interviews.
- Priority to differently-abled students.
- Fee concessions are given to meritorious students at the time of admissions.

6.4 Welfare schemes for

Teaching	ESI and EPF Facilities
Non teaching	ESI and EPF Facilities
Students	1) Scholarships provided by Donors and Philanthropists. 2) Accident Insurance Scheme is taken up for the students and the premium amount is being paid by the management.

6.5 Total corpus fund generated

6.6 Whether Annual Financial Audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic audit team nominated by the CCE, AP. Conducted Academic Audit for the 2017-18 in March,2017.	Yes	College Academic Cell
Administrative	No	-	Yes	College Statutory Auditors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- CGPA along with Marks awarded
- Photostat copies of answer scripts of Semester-end-exams are supplied to the students on demand.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-



#### 6.11 Activities and support from the Alumni Association

- Endowment lecture on Higher Education by the Alumni association on 16<sup>th</sup> September every year in memory of (Late) Sri. DS Subrahmanyam, Founder Principal, Sir C R Reddy College.
- Merit Scholarships worth Rs. 300,000/- is disbursed to the students.
- Conducting competitions in Cultural and Literary events.

#### 6.12 Activities and support from the Parent – Teacher Association

- Parents are updated about the students progress and attendance through Dean, Student Affairs, Academic Co-ordinator, Principal and Class Officers.

#### 6.13 Development programmes for support staff

- Training in Tally by computer faculty
- Training in Reprographic Techniques for Record Assistants.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Conducting awareness programs on environmental pollution by Eco Club of the college
- Harvesting of Solar Energy by installing 90 KWA Solar Power Plant for utilisation to the classrooms and labs.
- Plantation work in addition to the prevailing greenery.
- Swatch Bharat Programmes to create awareness about nature conservation

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The best practices of each department are shared and appreciated during the first day of each semester. Departments implement the same in their departments. Experts from other institutions are also brought in to give useful inputs on good practices. The internalization is ensured through frequent meetings and workshops for the staff and students.

2. The college has been organising various committees with greater decentralization of authority and responsibility on various matters of concern for a particular discipline.
3. The strength of Sir CRR lies in its decentralized administrative structure. This enables the quick and efficient decision-making. The college administrative team meets frequently to stay abreast with the happenings. There is a high level of transparency at the administrative level. Administrative Staff are regularly sent for relevant training programs.
4. Enterprise Resource Planning (ERP) has been extensively implemented on various matters of academic and administration. It helped the college to save time and resources in providing effective governance.
5. The department meetings are regularly conducted and the HODs responsible for all the academic programs in the department. The HODs meetings takes place once in a month with the principal and other officials, where all issues relating to the departments and college are discussed and decisions are taken. The issues relating to the college are taken up and decisions are made democratically.
6. The college Academic Council meets once every year with an agenda relating to college academic calendar, training programs and infrastructure development. Capacity building workshops are organized for the non-teaching staff in computer literacy. Spoken English, inter-personal relationship and other soft skills are offered to the non-teaching staff.
7. The continuous internal assessment helps the students to constantly keep track of his/her own development throughout the semester. Students are encouraged to take up assignments and projects that are separately evaluated. Twenty five per cent of the marks are assigned to this component.
8. The hallmark of education in Sir C R R College has been the focus made on competence, skill and character building. This is done through rigorous academic work with a special focus on skills and values. The skill component included in all the UG and PG Programs. Additionally, there is a paper on soft skills for the undergraduate students. Both the UG and PG students gain considerable experience and exposure to research. In the past few years the placement cell has taken several initiatives to groom the students to fit the employment foray as well.
9. A convener for women Development Cell takes care of the concerns of the women students of the college. In order to provide academic inputs in the area of gender studies the foundation course plays a vital role. Complaints and grievances with regard to the women students are regarded with utmost seriousness. The committee against sexual harassment enquires into the complaints and suggests appropriate action to the management. The management in turn acts on the recommendations of the committee.
10. Having admitted students from all sections of society the college makes sure that their needs are taken care of. Scholastically poor students are taken through a bridge course in the beginning of the first year. In this course the student is provided with an opportunity to learn and cope with the current curricular requirements. Remedial courses have become a regular feature to help the academically weak students. Students who have regularly gone through this course have shown considerable improvement in their academic performance. Ward Counselling system is available for students.
11. Research Committee sanctioned 06 minor research projects to the faculty and 03 student research projects with the seed money of Rs 2.0 Lacks sanctioned by the management of the institution to encourage research work among the faculty and the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. There were various programmes of guest lecture, seminar, endowment lectures, national and international conferences which were conducted at the department and college level as planned at the beginning of the academic year.
2. The college has taken a serious effort to motivate students to come in large numbers for various special programmes like coaching classes for English, remedial and mentoring.
3. The college has initiated various action on issues related to infrastructure, academic and research as they were raised in the Open Forum by the students, and the action taken report was also presented at the time of Open Forum in the even semester.
4. A review meeting is organised at the end of various college programmes to analyze and find out areas of improvement. It helps the college to organise various events of the college with greater efficiency and effectiveness.
5. Various activities in the department and college were documented in a visual format and presented to the stake holders.
6. The Principal along with Management (President, Secretary and Correspondent) has met the staff who have got a less than 70% in staff evaluation by the students and asked the staff to improve the result.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Accidental Insurance Scheme is taken up for the students and the premium amount is being paid by the management.
- Dining hall for students with all facilities.
- Regular Blood Donation Camps were conducted, with help of Red Cross Society and State Govt. Blood Collection Centre.
- NSS and NCC students visited the HIV infected children at Child Line Centre and were supported with monthly donation of healthy food items.

7.4 Contribution to environmental awareness / protection

- Environmental awareness rallies were conducted.
- Relabelling of medicinal plants and other important trees in the campus.
- Swatcha Bharath programmes
- Tree Plantation
- International Conference on Materials for Energy and Environmental Protection was organized during 12<sup>th</sup> and 13<sup>th</sup> Feb. 2018.

7.5 Whether environmental audit was conducted? Yes

No

- Greenery in the Campus, Old Trees, Environmental Awareness Programmes, Solar Power utilisation ensure eco-friendly Campus

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Annexure- II is attached

8. Plans of institution for next year

IQAC - Plan of action to be decided upon at the beginning of the year.

#### Academics

- ❖ To offer interdisciplinary seminars, workshops and conferences.
- ❖ Value-added courses to increase the number of options/electives for student
- ❖ Development Programmes and Collaborations
  - To encourage Faculty to start thinking about new courses especially MOOCS
  - Firm up collaborations with foreign universities
  - To firm up Faculty and student exchange programmes
- ❖ **Research and Innovations**
  - Enhance research funding
  - To explore possibilities for active industry participation
  - Research Committee will put forward a proposal to the management for institution of seed money to encourage research work among the faculty & the students.
- ❖ **Institutional Social Initiatives**
  - Eco-friendly measures
  - Implement the existing awareness programmes on environmental issues.

#### Administrative

- Infrastructural development
- Interactive feedback, analysis and monitoring.
- Offer specific and targeted training.
- Forum for redress of grievances and reduce turnaround time.

Signature of the Co-ordinator IQAC  
(Dr. P.PAUL DIVAKAR)

Signature of the Principal  
(Dr. K.A.RAMA RAJU)



Principal (FAC)  
SRI CRR (A) COLLEGE  
ELURU

## ANNEXURE-I

DT. 07-06-2017.

SIR C R REDDY COLLEGE, ELURU

### TENTATIVE ACADEMIC SCHEDULE FOR THE ACADEMIC YEAR 2017-18

Commencement of Classes for III & V Semesters: 12-06-2017 Tentative date for commencement of I Semester classes: 19-06-2017			
Semester	Mode of Exam	Dates	
		From	To
II & III Degree			
III & V Semesters	1 <sup>st</sup> Internal Examinations	17-08-2017	19-08-2017
	2 <sup>nd</sup> Internal Examinations	20-09-2017	22-09-2017
	<i>Last Day for Class Room Instruction :</i>		13-10-2017 (92 days)
	III & V Semester End CBCS Practical Examinations	16-10-2017	23-10-2017
	III & V Semester End Theory Examinations	25-10-2017	10-11-2017
I Degree			
I Semester	1 <sup>st</sup> Internal Examinations	17-08-2017	19-08-2017
	2 <sup>nd</sup> Internal Examinations	20-09-2017	22-09-2017
	<i>Last Day for Class Room Instruction</i>		25-10-2017 (94 days)
	I Semester End Practical Examinations (CBCS)	27-10-2017	04-11-2017
	I Semester End Exams	13-11-2017	22-11-2017

II & III Degree				
Commencement of Classes for IV & VI Semesters : 13-11-2017				
Commencement of Classes for II Semesters : 24-11-2017				
IV & VI Semesters	1 <sup>st</sup> Internal Examinations	08-01-2018	10-01-2018	
	2 <sup>nd</sup> Internal Examinations	22-02-2018	24-02-2018	
	<i>Last Day for Class Room Instruction :</i>		17-03-2018 (92 days)	
	Practical Examinations	09-04-2018	20-04-2018	
	VI & IV Semester Theory Exams (alternate days)	21-03-2018	07-04-2018	
I Degree				
II Semester	1 <sup>st</sup> Internal Examinations	08-01-2018	10-01-2018	
	2 <sup>nd</sup> Internal Examinations	22-02-2018	24-02-2018	
	<i>Last Day for Class Room Instruction :</i>		31-03-2018 (93 days)	
	Practical Examinations	02-04-2018	11-04-2018	
	Theory Examinations	13-04-2018	21-04-2018	

CONTROLLER OF EXAMINATIONS

PRINCIPAL

## ANNEXURE-II

SIR C R REDDY COLLEGE, ELURU

### SWOC Analysis

#### **Strengths:**

The SWOC Analysis inferred the following as the strengths of the College.

1. Its zealous commitment and renowned contribution to the cause of Higher Education for the last 73 years.
2. The reputation and goodwill it has in public.
3. Quality and commitment of the faculty.
4. 34.52 acres of own land in the name of the Society which runs the College.
5. Class rooms 80 and 29 well furnished labs.
6. Autonomous College since 1987-88.
7. College recognized as a College with Potential for Excellence.
8. Quality of Instruction.
9. A wide range of Programmes are being offered.
10. Semester System with Choice Based Credit System.
11. Student Centeredness
12. Student Support Services
13. Leadership of the Management
14. Continuous Internal Assessment
15. Decentralization of Administration
16. Financial Management
17. A good Central Research Laboratory
18. Different CET Coaching provided to students.
19. Demonstrative, ingenious and supportive alumni
20. Alumni Association has awarded merit scholarships to 60 economically backward students – each student is given an amount of Rs.5,000/- (Rupees five thousand only).

#### **Weaknesses:**

The SWOC Analysis inferred the following as the weaknesses of the College.

1. Ban on recruitment for Govt. grant-in-aid vacancies.
2. Inadequate ability and motivation of students getting enrolled for general education with the mushrooming up of engineering colleges in the State.
3. Consultancy Services are to be improved
4. Employability of the students has to be improved
5. Collaborations with industry and other premier institutes
6. Implementation of new technology courses.

#### **Opportunities:**

The SWOC Analysis inferred the following as the opportunities for furthering the strengths of the college.

1. Workforce needs (capitalize on workforce demands for emerging industry programs; trained/skilled workers by existing/ incoming industries/companies)
2. Scope for increased enrolment leading to enhanced Internal Revenue Generation.

3. Technology (introduction of new technologies in teaching-learning process)
4. Increasing the scope of the present Continuous Learning Center to promote the access to drop-outs and to enhance life-long learning of the general public.
5. Partnerships with industry

**Challenges:**

The following factors are inferred that could adversely affect College in the future years-

1. Funding reductions
2. From curricular point of view misalignment of higher secondary education with collegiate education.
3. Student/citizen issues (poor preparation; illiteracy)
4. Competition from other higher education institutions
5. Faculty Retirement



*Signature of the Principal*  
(Dr. K.A.RAMA RAJU)